MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD
OCTOBER 6, 2020

MEMBERS PRESENT: Al Kramer Jr., Greg Nettekoven, Jason Van Eperen, Mike Van Asten, Gerald Vander Heiden

OTHERS PRESENT: Nancy Christensen, Administrative Assistant; Greg Baneck, Land Conservation Department; Harlan Volkman, Chairman, Town of Osborn; J. Fred Husman, 17026 route 84N, E. Moline IL; Dennis Techlin, W3622 Schroeder Rd, Freedom

The meeting was called to order at 8:30 a.m. by President Al Kramer, Jr. at the Town of Osborn Town Hall.

Review and approve minutes of September 1, 2020 – Vander Heiden moved, seconded by Van Asten to approve minutes of September 1, 2020 as presented. Roll call: 5 aye; 0 nay. Motion carried.

Land Conservation Department Report
Discussion was held on the projects that need notices sent. The projects listed in the September 1, 2020 meeting minutes and the Oneida-Hobart District dredging project starting at the quarry. Contact has to be made with the Oneida Tribe Chairman to discuss what is being done.

Spraying is completed in all the districts for the year.

OLD BUSINESS
Duck Creek Annexation Petition – Met via virtual meeting with Bart Chapman-DATCP, Bob Givens-Omnni, Kramer, Nettekoven and Christensen on September 31 to discuss the specifications and profile plans. Revisions will be made and forwarded to DATCP. An assessment of benefits report needs to be submitted to DATCP and a public hearing needs to be held on the report. There is an informational meeting on Wednesday, October 14 for property owners within the district.

The culverts were installed on Ryan Carlson property and Boelter Road.

DATCP Email of 10-12-16 regarding Inspection Corridor/Buffer Policy – effective date of policy – response from Board’s attorney.

Vandenbroek District - Relocation & Wetland Permitting, City of Kaukauna – John Davel

Village of Little Chute – revisions to storm water/sedimentation pond discharge

Bubolz Nature Preserve - Center/Grand Chute District – need as built of new crossing LCD

Center-Grand Chute Reassessment Study Update – Omnii will continue when Duck Creek annexation done

Oneida-Hobart District – Section Line Road culvert revision with Town of Oneida – Waiting for DATCP recommendations.

75’ setback for structures from a legal drainage ditch policy – work in progress
Duck Creek District – required replacement of failing culvert on a lateral crossing Twelve Corners Road, south of LaFond Road, Town of Black Creek – Highway should be doing the work within the next month.

Administrative Assistant position replacement in future – continuing to search for interested person

Black Creek/Bovina District – revision to parcels currently within the district by the Shiocton Airport after confirmation of elevations by LCD (held over from July 7, 2020 meeting) Public Hearing scheduled for Tues, October 27, 2020 at 8:30 a.m. for withdrawal from District

**NEW BUSINESS**

**Dennis Techlin**, Duck Creek Drainage District, is requesting 3 parcels be consolidated for drainage district special assessment purposes. He has one house on the total 8.5 acres covering the 3 parcels. Van Asten moved, seconded by Van Eperen to consolidate the 3 parcels to 1 for drainage district special assessment purposes. The parcels included are #090049007, 090049005, 090049000. Roll call: 5 aye, 0 nay. Motion carried.

**2019 and 2020 Buffer Violations** – There were 12 buffer violations noted in the 2020 Inspection Report. The Board reviewed the violations from 2019 and 2020. Property owners will be contacted on several of the violations to discuss the issue. Warning letters and fines will be applied as directed and forwarded to the owners.

**2020 Special Assessment Rates** – The proposed 2020 drainage district special assessment rates, payable in 2021, are: Duck Creek $5/acre, $75 minimum; Vandenbroek $2/acre, $20 minimum; Center/Grand Chute $4/acre, $40 minimum; Bovina/Black Creek $8/acre, $100 minimum; Freedom $2/acre, $30 minimum; North Liberty $5/acre, $50 minimum; Center Valley $8/acre, $80 minimum; Oneida/Hobart $4/acre, $40 minimum. Minimum is 10 acres of less per parcel. Van Asten moved, seconded by Nettekoven to approve the rates as proposed for 2020. Roll call: 5 aye, 0 nay. Motion carried.

Discussion was held on sending notices for tree cutting and dredging. Christensen suggested to include general corridor maintenance, weed spraying and annual inspections with this notice. Also, to send postcards by March 1 to property owners with a legal ditch notifying them of the same. Tree cutting and dredging letters would still be sent out separately.

Nettekoven commented he thought annual meetings went well. It was helpful showing the financial statements, projects completed and future projects. Kramer commented to keep the meeting dates the same time of year.

Financial Reports – copies of the report for September, 2020 were provided to the board members,

Vander Heiden moved, seconded by Van Eperen to adjourn the meeting at 9:33 a.m.

Respectfully submitted,

Nancy Christensen
Administrative Assistant