President Kramer called the meeting to order **Bovina and Black Creek Drainage District Annual Meeting** at 7:00 p.m. at the RiverRail Banquet Hall, Shiocton. He introduced the Outagamie County Drainage Board members. Present: Al Kramer, Greg Nettekoven, Jason Van Eperen, Mike Van Asten, Gerald Vander Heiden

Also present: Nancy Christensen, Administrative Assistant; Greg Baneck - Land Conservation Department; Jim Vorland, Al Van Straten, Linda Kester, Daniel Young

Kramer informed those present the Board meets every first Tuesday of the month at 8:30 a.m. at the Outagamie County Highway Department, 1313 Holland Road, Appleton. During the Covid-19 issue, we are meeting at the Town of Osborn. After Covid-19 we will return to the Highway Department. Anyone with concerns may come to this meeting and bring them before the Board or contact any member at any time. Minutes and agendas are posted on the Outagamie County website under the Land Conservation Department.

**Minutes of the September 25, 2019 minutes** -
Jim Vorland moved, seconded by Al Van Straten to approve the minutes as presented.

**Presentation of projects completed and future projects** -
Baneck gave an overview of the district. Need a brush grinder to come in along the south lateral, running along the gun range. It’s too difficult to spray in that area. The ditches overall look good. Al Van Straten asked about Puls Road and 54 on the east side, the trees are falling over into the ditch. Baneck stated that is not the Drain Board’s ditch. The pump in town was sprayed and weather dependent, spraying will continue. Land Conservation completed elevations to verify that the water flows to the river and not into the drainage district.

A public hearing has been scheduled for Tuesday, October 27 at 8:30 for the airport and neighboring properties to be removed from the district.

Kramer reported a float switch and water sensor was installed on the pump on Mack Road. The pump will shut down if water is not pumped for 10 seconds and has to be manually started. Two loads of stone has been placed on the end of Mack Road to the pump and graded. Van Straten said the town would be placing more gravel on their portion of the road next week.

**2019-2020 Financial Report and 2020 Assessment Rate payable in 2021** -
Fund Balance as of 12-31-19 is negative -$45,136; assessment revenue received in 2020 ($8/acre, $100 minimum 10 acres and under) was $28,211, for total funds available 2-2020 was negative -$16,925; Expenses January, 2020 to date in September = $8,302.79. Fund Balance as of this date = negative -$24,872.05.

An MOU was signed with the WI DNR for reimbursement of $5,000 for the pump replacement. Documents have been submitted and payment should be made within the next couple weeks.

Discussion was held on the berm repair costs and future procedures if the dike would breach again. Kramer has contacted Ken Olson Excavating and Kurt’s Services to assure they would respond in case of an emergency. Kramer has also obtained several super sacks from the Co-op to use as sand bags so there are about 150 bags available.
Vorland asked how the minimum parcel charge was established. The basis is for the lots within developed areas that create more surface run-off. Usually the minimum rate is 10 times the per acre cost. If a property owner has smaller parcels adjacent to each other, they can be combined for Drainage Board Special Assessment purposes. The property owner would have to submit a written request with the parcel numbers and submit it to the Drainage Board.

Al Van Straten asked about creating a water shed consortium for the water issues from Shawano to Shiocton. Kramer has discussed the issues with elected State and Federal officials but due to covid discussions have not continued.

Jim Vorland asked about the “salaries” listed on the expense portion of the report. Christensen explained the total shown includes salaries and mileage paid to board members and staff. Board members are capped at $40 per diem per day. If more than one district is worked on that day, the cost is split between districts. A more detailed breakdown can be provided upon request.

Jim Vorland moved and seconded by Al Van Straten to recommend $8.00 per acre/$100.00 minimum for 10 acres or less parcels. Motion carried.

The 2021 annual meeting will be held around the same time next year. Vorland asked about changing the date to get more people. Kramer stated the Board is dealing with issues throughout the year, meeting with people when there is a concern and not waiting until the annual meeting. He feels this may be why less participation at the annual meeting is being seen.

Al Van Straten moved, seconded by Jim Vorland to adjourn at 7:44 p.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant
FUND 758
BOVINA/BLACK CREEK DRAINAGE DISTRICT - 1,878.31 Acres

REVENUE
Fund Balance as of 12-31-19 $ (45,136.00)
Special Assessment Deposit 2-20 $ 28,211.00

Total Revenue $ (16,925.00)

EXPENSES
Salaries/Mileage $ 513.62
Supplies $ 75.77
Purchased Services $ 7,713.40 $ 8,302.79

BALANCE TO DATE SEPT, 2020 $ (24,872.05)

PROJECTS COMPLETED TO DATE IN 2020

<table>
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<th>DATE</th>
<th>VENDOR</th>
<th>JOB SITE</th>
<th>AMOUNT PAID</th>
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<tr>
<td>2/10/2020</td>
<td>Valley Electric</td>
<td>Mack Rd Pump</td>
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<td>20-Apr</td>
<td>PJ Kortens</td>
<td>Pump control switch Mack Rd</td>
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FUTURE PROJECTS/ESTIMATED COSTS

Pay off debt

**NOTE  Report will be updated at the end of Dec, 2020**