MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD
SEPTEMBER 1, 2020

MEMBERS PRESENT:  Al Kramer Jr., Greg Nettekoven, Jason Van Eperen, Mike Van Asten, Gerald Vander Heiden

OTHERS PRESENT:  Nancy Christensen, Administrative Assistant; Greg Baneck, Land Conservation Department; Harlan Vollman, Chairman, Town of Osborn; Bob Givens, OMNNI Associates; J. Fred Husman, N7065 County Road C; Al Timm, N6989 Ranch Road; Pete Mullen, Mullen Rd; Brad Johnson, N6587 County Road C.

The meeting was called to order at 8:30 a.m. by President Al Kramer, Jr. at the Town of Osborn Town Hall.

Review and approve minutes of August 4, 2020 – Vander Heiden moved, seconded by Van Asten to approve minutes of August 4, 2020 as presented. Roll call: 5 aye; 0 nay. Motion carried.

Public participation/comments – no one appeared

Land Conservation Department Report –
Baneck reported on Fall maintenance projects: Center-Grand Chute District - Mayflower to McCarthy needs work; Duck Creek - profile south of Stingle Road from the main to Ballard through Steffens is done and ready to proceed; Freedom District - UU to N profile done; Duck Creek District - behind Nettekoven’s to 12 corners road needs profile done; Freedom District – Maloney Road to Greiner Road through the Fox properties. Permits need to be obtained for this one and may not be done until next year.

Inspection reports are done. All members received a copy. The LCD buffer grant received for the Upper Duck has about 50 acres of buffers remaining and will be available through spring. There are 2 programs, 15 year ($4,375/acre) and perpetual ($6,600/acre). This is not limited to just legal drains but private ditches also.

Duck Creek Annexation –
The Board is waiting for DATCP to do the on-site visit of the area of the annexation.

Christensen reported DATCP informed her a regular meeting would need to be held for the property owners within the annexation area and annexation then approved. (NOTE: Bart Chapman contacted Mr. Kramer 9/1/20 after the meeting stating he had given the wrong information and that the annexation was approved by the Board at the July 7, 2020 meeting. Those property owners should be notified of the annual meetings.)

The new annexed area would be included in the original Duck Creek District and not as a separate district. Special assessment funds would be available to the whole district, unless a specific project would need to be completed benefiting only owners in that area.

Discussion was held on the special assessment fees and what may be needed for future projects.

Brad Johnson, had concerns as follows in review of the submittal plans:
1) Plan includes lots of technical detail on end result;
2) Proposal includes detail to Ballard Road. Is the downstream impact included in the State review process? Givens responded only the new annexation area is included. Recall discussion of can’t do a ditch so plan is to mow the grass/vegetation in a wide strip to promote flow.
3) Does D8 (or D8A) include the portion east of the Autumn Blaze subdivision through the woods and then further northeast? Shown on the plan but July meeting decision made not to include. Please clarify: not included or included but no executing improvements? Kramer responded DATCP recommended to include both and it can be determined later as to which to use.
4) Proposal includes only a view of the proposed annexation area and drainage impact. What about the initial implementation plan? Scope and budget? (a) Proposal says 4,255 acres within boundary. That’s $34,040
annually at $8 per acres. (Not including income from individual home sites.) On average, how many feet of ditch will that establish (assuming no trees) each year? Kramer responded average cost for dredging is $4-5/foot.

The Board concurred to complete the inspection of the new annexed area to determine what needs to be done to determine what projects have to be done, prioritize the projects and estimate costs to determine the budget required for annual special assessment purposes.

Johnson offered his services of project engineering to assist the Board and offer information. The Board extended the offer that Johnson or any property owner can accompany them when an inspection is done which has been past practice.

**Bubolz Nature Preserve** – Center/Grand Chute District – placement of concrete culvert at the crossing was completed. Need to have documentation of what was installed. LCD will complete.

**Reports on District**-
Center/Grand Chute District – Reassessment Study – Givens will return to working on this.

Bovina/Black Creek District – Vorland property, previously owned by Gehring, has hired McMahon Associates to work on the new dikes. Baneck stated he has spoken with McMahon about remaining in the district in case water needs to be drained from their area.

Bovina/Black Creek District – revision to parcels from the district by the Shiocton Airport. Baneck recommended everything to the west of Mack Road, north of 54, could be removed as it flows to the north or to the west to the river.

North Liberty – Boelter Road and Ryan Carlson property culverts need to be installed

Projects needing tree cutting letters:
Center/Grand Chute – Mayflower to McCarthy (first phase) – tree cutting (second phase would be McCarthy to Casaloma)
Duck Creek – from main off of Stingle Road to Ballard (Steffens/Stingle properties)
Duck Creek – lateral, Keith Rohm property starting point, go east to Ballard Rd
Duck Creek – main behind Nettekoven Joe Hines to 12 Corners Road
Freedom – Maloney Rd to Greiner Rd (Fox family)
Freedom – UU to N
Projects not completed since being notified in 2017 should be resent letters
Duck Creek - Meade Street to Center Valley Road – ditch needs to be cleaned
Vandenbroek – Maloney to JJ and WOW along railroad tracks needs to be cleaned out

Duck Creek - Wichman Property on Meade and Center Valley Rd – Ditch needs to be cleaned out, Brent Rohm has tile pump in that area that isn’t working and would like to see it cleaned out. The property owner on corner (Center Valley Electric) planted pine trees tight against the ditch. Nettekoven will go see them and a follow up letter will be sent with letter.

Oneida/Hobart - 2 culverts by the quarry in Hobart, can they be removed. Need to speak with VandenElzen about installing a gate to allow safer access to corridor

Center/Grand Chute District – railroad culvert needs to be replaced, railroad has been advised

Vandenbroek District – relocation of wetland – DATCP needs to do site visit

Village of Little Chute – revisions to storm water/sed pond – DATCP needs to do site visit
2019/2020 Buffer Violations – next meeting

Oneida-Hobart District - Section Line Road – culvert revision – Statement from legal counsel received. Need to have DATCP do on-site visit. Discuss at next meeting

Center/Grand Chute District - Discussion was held on Cousineau property tile blowout issue. Another cleanout was installed but it will have to be frozen to get to it. This area needs attention. There was another blowout on Edgewood and McCarthy that was repaired.

Duck Creek District – 12 Corners Road culvert replacement – work to be done by Highway after Labor Day

Administrative Assistant position – still looking, Baneck will check with his staff to see if there is interest

Financial Reports – Members were provided a copy of the budget through August and a project summary

The November meeting will have to be changed from the regular meeting date due to Election Day and town facilities being used.

VanderHeiden moved, seconded by Van Eperen to adjourn at 10:28 a.m.

Respectfully submitted,

Nancy Christensen
Administrative Assistant