

***RESOLUTION NO.: 110—2019-20***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

*2/3 MAJORITY – 24 VOTES*

1 Each year the Recycling and Solid Waste and Single Stream Recycling budgets may  
2 require budgetary transfers to account for changes in financial activity and operations  
3 during the year.

4  
5 This resolution approves of adjusting and transferring the authorized funds to the  
6 applicable line items and cost centers where expenditures incurred exceed or are less  
7 than the amounts originally projected either through increased/reduced revenues or  
8 increases/decreases in other budgeted line items.

9  
10 NOW THEREFORE, the undersigned members of the Highway, Recycling and Solid Waste  
11 Committee recommend adoption of the following resolution.

12 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
13 approve of various budget transfers and alterations in the 2019 Recycling and Solid Waste and Single  
14 Stream Recycling budgets as noted on the attached fiscal note and Recycling and Solid Waste 2019  
15 Budget Adjustments worksheets which by reference are made a part hereof, and

16 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
17 of this resolution to the Outagamie County Recycling and Solid Waste Director and the Outagamie  
18 County Finance Director.

19 Dated this \_\_\_\_ day of November 2019  
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22 Respectfully Submitted,

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24 HIGHWAY, RECYCLING AND SOLID WASTE  
25 COMMITTEE  
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30 \_\_\_\_\_  
Donald DeGroot

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James Mc Daniel  
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Bob Buchman

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Dennis Clegg

\_\_\_\_\_  
Brian Peterson

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Various 2019 Recycling and Solid Waste and Single Stream Year-End Budget Adjustments

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

Each year Recycling and Solid Waste and Single Stream Recycling may require a number of budgetary transfers to account for changes in financial activity and operations during the year. This resolution adjusts and transfers the authorized funds to the applicable line items and cost centers where expenditures incurred exceed or are less than the amounts originally projected either through increased/reduced revenues or increases or decreases in other budgeted line items. See attachment A for detail cost centers, descriptions and line items adjusted.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None


- 3. Is the specific cost or revenue included in the current year's budget?                      yes ( )    no ( )    partially ( X )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes ( )    no ( X )    n/a ( )
- 5. Is the proposal to accept additional revenues only?                      yes ( )    no ( X )
- 6. Does this request modify/adjust the current year budget?                      yes ( X )    no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	(DECREASE) AMOUNT
See attachment A			

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      Yes ( X )    no ( )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost                      0  
Annual Revenue                      0

Fiscal Note Prepared by: Greg Parins / Joanne Gorski / Brian Massey

For Financial Services purposes only	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u> _____ _____
Date: <u>10/28/19</u>	
Comments:	

Recycling & Solid Waste 2019 Budget Adjustments - Attachment A

CC Name	Reference #	Cost Center	Line Account	Line	Debit	Credit	Description
<b>SINGLE STREAM MRF</b>							
Single Stream MRF	*1	5040100	4405.03001	Revenues-Tipping fees commercial	-	978,628	Increased charges to customers to offset lower commodity prices
Single Stream MRF	*1	5040100	4456.XX	Sale of Commodities Revenues **	1,663,086	-	Decreased due to commodity pricing lower than budgeted
Single Stream MRF	*1	5040100	8210	Interest Income	-	24,000	Due to increase in interest rates and higher cash balances
Single Stream MRF	*1	5040100	5400	Supplies	121,720	-	Additional Supplies needed for baler wire and parts
Single Stream MRF	*1	5040100	5500	Purchased Services	-	1,081,845	Reduce Purchased Services - Mainly due to sorting contract staff not fully staffed with many vacancies. Also, hauling to the paper and plastic markets are less than anticipated at budget time.
Single Stream MRF	*1	5040100	6000	Capital Outlay	-	400,000	Reduce Capital Outlay due to less Capital expenditures anticipated for 2019
Single Stream MRF	*1	5040100	8900.503	Transfer In	218,557	-	Decrease anticipated contribution in from Outagamie County due to less Capital Outlay to be expended. This decreases the amount needed to be financed by the SW internal recycling area.
Single Stream MRF	*1	5040100	9900.503	Transfer Out	35,408	-	Increase Outagamie County transfer out (OC share of surplus) - Higher share of tonnages than original budget estimated
Single Stream MRF	*1	5040100	9910.01	Profit Distribution	132,029	-	Increased Distribution to Brown County share of surplus
Single Stream MRF	*1	5040100	9910.02	Profit Distribution	74,476	-	Increased Distribution to Winnebago County share of surplus
Single Stream MRF	*1	5040100	8081.01	Contributed Capital Revenue	166,809	-	Decrease anticipated contribution from Brown County due to less Capital Outlay to be expended
Single Stream MRF	*1	5040100	8081.02	Contributed Capital Revenue	72,388	-	Decrease anticipated contribution from Winnebago County due to less Capital Outlay to be expended
Total Single Stream MRF					\$ 2,484,473	\$ 2,484,473	

\*1 - Single Stream Recycling 5040100 - Due to decrease in recycling commodity pricing, sale of commodity revenues are projected to be \$1,663,086 less than budget, which will increase the charges to customers that bring in recyclables by \$978,628. Supplies will need additional funding due to an increase in baler wire needed and parts for the equipment. Purchased Services will be decreased mainly due to sorting contract staff not fully staffed with many vacancies. Also, hauling to the paper and plastic markets are less than anticipated at budget time. Interest income will be \$24,000 higher due to increased interest rates and higher cash balances. The net decrease in expenses as well as the increase in the charges to customers and with the projected capital expenses to be less than budget, this will increase the net distribution to the three BOW counties by approximately \$241,913. Contributed Capital from all the BOW partners will be less due to less expected capital expenditures.

Recycling & Solid Waste 2019 Budget Adjustments - Attachment A

CC Name	Reference #	Cost Center	Line Account	Line	Debit	Credit	Description
<b>SOLID WASTE</b>							
Landfill Operations - BOW	*2a	5039000	5100	Salaries	300,000	-	Increased need for County labor
Landfill Operations - BOW	*2a	5039000	5200	Fringe Benefits	180,000	-	Increased need for County labor
Landfill Operations - BOW	*2b	5039000	5400	Supplies	-	180,000	Decrease for Fuel Cost and parts Savings
Landfill Operations - BOW	*2c	5039000	5500	Purchased Services	900,000	-	Increased State DNR Fees for increased tonnages
Landfill Operations - BOW	*2c	5039000	5500	Purchased Services	200,000	-	Increased Closure and Post-closure costs for increased tonnages
Landfill Operations - BOW	*2c	5039000	4405.03 50% and 4450.05 50%	Charges for Services - BOW share	-	1,400,000	Increase in tonnages of approximately 75,000 tons - BOW share
Landfill - Internal OC Operations	*2d	5039002	8210	Interest Income	-	100,000	Increase Interest Income for increased interest rates and cash balances
Landfill - Internal OC Operations	*2e	5039002	4405.03099 50% and 4450.05 50%	Charges for Services - OC County Share	-	500,000	Increase in tonnages for Outagamie County Internal Landfill share only
Gas to Energy	*2f	5039260	4455.05	Charges for Services - Energy	200,000	-	Decrease Gas Sales for decreased gas contract pricing
SW Equipment	*2g	5037000	5400	Supplies	-	13,000	Less supplies and parts used but more external purchased services for fixing equipment
SW Equipment	*2g	5037000	5500	Purchased Services	13,000	-	Less supplies and parts used but more external purchased services for fixing equipment
Landfill Recycling	*2h	5039808	4456.84	Charges for Services - C&D Program	200,000	-	Separate program ended late 2018 as only supplier went out of business. Now using internal program only
Landfill Recycling	*2h	5039808	5500	Purchased Services	-	456,575	Program ended late 2018 as only vendor went out of business
Single Stream Activity	*2i	5039004	9900.504	Transfer Out to SSR	-	218,557	Transfer Out to SSR lower due to lower than expected capital expenditures in the Single Stream Recycling Fund
Single Stream Activity	*2i	5039004	8900.504	Transfer in from SSR	-	35,408	Transfer in from Single Stream higher due to Outagamie County's share of recyclables higher than originally budgeted and share of capital costs lower than projected.
Landfill - Internal OC Operations	*2j	5039002	8955	Fund Balance Applied	910,540	-	Net surplus from additional revenues, reduced supplies and other adjustments noted above
<b>Total Solid Waste</b>					<b>\$ 7,872,486</b>	<b>\$ 7,872,486</b>	

\*2a - BOW Landfill 5039000 - Salaries and Fringe Benefits increased due to increased tonnages and need for labor and additional OT and increased Saturday hours of operation.

\*2b - BOW Landfill 5039000 - Supplies decreased due to fuel pricing remaining stable and lower than budgeted.

\*2c - Increased tonnages expected of approximately 75,000 more than originally budgeted (from budget of 617,695 to expected 692,500). This will also require additional DNR fees of 900,000 and additional Closure and Post-closure costs of 200,000. Revenues for BOW are expected to be up \$1.4 million due to the increased tonnages.

\*2d - Internal Solid Waste Landfill 5039002 - Increase interest income due to higher interest rates and a slightly higher cash and investment balance.

\*2e - Internal landfill charges will be increased approximately \$500,000 due to the increased Outagamie County tonnages.

\*2f - Gas to energy sales are anticipated to be reduced \$200,000 due to a new pricing contract with much reduced rates.

\*2g - Landfill equipment requires a transfer from supplies to purchased services due to contracting more for equipment repairs.

\*2h - Due to the vendor that ran the C & D recovery business going out of business in late 2018. The County now runs an in-house C & D program starting late 2018.

\*2i - To account for the changes in the Single Stream Recycling area as noted in the SSR budget adjustments previous section.

\*2j - Internal Solid Waste Landfill 5039002 - Net decrease in Fund Balance applied needed to balance budget due to the above Landfill related net positive adjustments.

\*\* - To be allocated to various commodity revenue accounts based on a proportionate share of the original adopted budget.