

OUTAGAMIE COUNTY

REQUEST FOR BID

FOR

CISCO HARDWARE

Due By: November 14, 2019 – 2:00 p.m.

1.0 Specifications

Requesting bids for the following Cisco switching hardware:

Quantity	Part Number	Description
1	C9410R	Catalyst 9410 10 Slot Chassis
6	C9400-SUP-1XL	Catalyst 9400 Series Supervisor 1XL module
9	C9400-LC-48P	48 Port PoE+ 10/100/1000 - RJ45
3	C9400-LC-48S	48 Port Gigabit Ethernet - SFP
4	C9400-LC-24XS	24 Port 10 Gigabit Ethernet - SFP+
1	C9400-PWR-3200AC	3200W AC Power Supply
2	C9407R	Catalyst 9407 7 Slot Chassis
2	C9400-PWR-2100AC	2100W AC Power Supply
3	C9400-DNA-A-3Y	DNA Licensing for 3 Years

Pricing for the items referenced above shall be lump sum base bid.

We are also requesting individual pricing for the following optional items:

Quantity	Part Number	Description
1	C9400-DNA-A-5Y	DNA Licensing for 5 Years
1	Unknown	SmartNet 8x5xNBD for Cisco Catalyst C9410R - 1 Year
1	Unknown	SmartNet 8x5xNBD for Cisco Catalyst C9410R - 5 Years
1	Unknown	SmartNet 8x5xNBD for Cisco Catalyst C9407R - 1 Year
1	Unknown	SmartNet 8x5xNBD for Cisco Catalyst C9407R - 5 Years

The bidding vendor must be able to provide all requested Cisco items. All pricing shall include delivery to zipcode 54911 and any handling charge.

All items must be OEM in new factory sealed condition. No refurbished, demoed, grey market or any other condition that is not new factory sealed will be accepted.

Bid Submittal

You must submit the following (failure to submit as required will result in bid rejection):

- Fully Completed Outagamie County Bid Form.
- Pricing on your standard quote form which references the Cisco part number, description, per unit cost and extended cost (for both base bid and options).
- References: Based on your base bid amount; if your company has not provided at least 1/3 of the base bid price of Cisco to Outagamie County (determined by invoice amount) during a consecutive 12-month term in the past five years you must provide references. Provide a minimum of three and maximum of five references the bidding company has provided similar size value of Cisco products to in the past five years. Include company name, contact name, contact phone number, location and project order total.
- Cisco Authorization: If your company has not provided Cisco hardware to Outagamie County in the past three years you must provide authorization by Cisco you are authorized to resell the items bid. The authorization must be a letter or certification from Cisco. Printouts from a bidder's website showing they sell Cisco are not acceptable.

2.0 **Contact Information**

Nicole Schoultz, Procurement Coordinator

nicole.schoultz@outagamie.org

920-832-6083

3.0 **Clarification and/or Revisions to the Specifications and Requirements**

Proposer must examine the RFP documents carefully and before submitting a Bid may request from the County's contact person(s) additional information or. A Proposer's failure to request additional information or clarification shall preclude the Proposer from subsequently claiming any ambiguity, inconsistency, or error.

The County will issue responses to inquiries and any other corrections or amendments it deems necessary in written addendum prior to the Bid due date. Proposers should rely only on the representations, statements or explanations that are contained in this RFP and the written addendum to this RFP. Where there appears to be a conflict between the RFP and any addendum issued, the last addendum issued will prevail.

It is the Proposer's responsibility to assure receipt of all addenda. Upon such posting, such addenda shall become part of the RFP and binding on Proposer(s).

4.0 **County Reservation**

Outagamie County reserves the right to accept or reject, any or all bids, in whole or in part, as deemed in the best interest of the County.

- a. This bid request does not commit Outagamie County to make an award or to pay any costs incurred in the preparation of a bid in response to this request.
- b. The bids will become part of Outagamie County's files without any obligation on Outagamie County's part.
- c. The proposer shall not offer any gratuities, favors, or anything of monetary value to any official or employee of Outagamie County for any purpose.
- d. The vendor shall report to Outagamie County any manufacturer product price reductions, model changes, and product substitutions. No substitutions are allowed without prior approval from Outagamie County.
- e. Outagamie County has the sole discretion and reserves the right to cancel this bid and to reject any and all bids received prior to award, to waive any or all informalities and or irregularities, or to re-advertise with either an identical or revised specification.
- f. Outagamie County reserves the right to request clarifications for any bid.

5.0 **Closing Date**

The County will receive bids up to 2:00 p.m., CT November 14, 2019.

6.0 **E-mail of Bids**

E-mail bids will be accepted at nicole.schoultz@outagamie.org

7.0 **Taxes**

Outagamie County is exempt from Federal Excise Tax (39-6005724), Wisconsin Sales Tax (ES 41005), but if there is a tax, such as local or county, it must be shown in the bid.

8.0 **Method of Procurement**

The method for this procurement is competitive bid, pursuant to Chapter 22 of the Outagamie County Code of Ordinances.

9.0 **Venue**

This agreement will be governed and construed according to the laws of the State of Wisconsin. This agreement is performable in Outagamie County.

10.0 **Status of Bid**

Information on status could be obtained from Outagamie County's web site www.outagamie.org then go to **Status of Bids/Proposals**.

OUTAGAMIE COUNTY PROPOSAL FORM

Cisco Hardware

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Proposals Due: November 14, 2019 -- 2:00 p.m., CT

E-Mail Proposals To: nicole.schoultz@outagamie.org

Lump Sum Base Bid \$ _____

Delivery will be _____ calendar days after receipt of purchase order.

Firm Name: _____

Authorized Signature: _____

Print name: _____

Title: _____

Date: _____

Address: _____

City/State/Zip: _____

Phone/Fax: _____

E-mail: _____

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Cisco Hardware

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Optional Bid Items (priced per each)

DNA Licensing (5 years) \$ _____

SmartNet for C9410R (1 year) \$ _____

SmartNet for C9410R (5 years) \$ _____

SmartNet for C9407R (1 year) \$ _____

SmartNet for C9407R (5 years) \$ _____

References

Has your company provided 1/3 of the value of the base bid to the County as stated in Section 1.0?

_____ YES _____ NO

If checked YES, list Outagamie County Purchase Order numbers below which total the value:

If checked NO, provide references (as a separate page) as required in Section 1.0

Cisco Authorization

Has your company provided Cisco hardware to the County in the past three years as stated in Section 1.0?

_____ YES _____ NO

If checked YES, list date of one of the Outagamie County orders in the past three years:

If checked NO, provide authorization (as a separate page) as required in Section 1.0