

**OUTAGAMIE COUNTY  
APPLICATION FOR VARIANCE  
OFFICE USE ONLY**

**FILE NO.** \_\_\_\_\_

**Date Filed** \_\_\_\_\_

**Fee Paid** \_\_\_\_\_

**Town of** \_\_\_\_\_

**Tax Parcel #** \_\_\_\_\_

Applicant or Agent \_\_\_\_\_

(Please Print Name Clearly)

Address \_\_\_\_\_ Telephone \_\_\_\_\_

(city, state and zip code)

Owner of Property \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Legal Description of Property \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Lot Size \_\_\_\_\_ Zoning District \_\_\_\_\_

Present Use \_\_\_\_\_

Proposed Use \_\_\_\_\_

This request is for a Variance under the terms of Section \_\_\_\_\_ of the  
Outagamie County \_\_\_\_\_ Ordinance.

Please attach the following:

1. A plot plan, drawn to scale, showing the area involved, its location, dimensions and location of any adjacent structures existing within 300 feet of the area in question (if applicable).
2. A statement of facts listing the appellant's special conditions that would cause literal enforcement of the cited ordinance to result practical difficulty or unnecessary hardship.
3. A written recommendation from the Town Board (signed and dated).

**CERTIFICATION**

I hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge and belief.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Submit nine (9) copies of the attachments**

Submit to: Zoning Department \* 410 S. Walnut Street \* Appleton, WI 54911