

**MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD**  
**August 6, 2019**

MEMBERS PRESENT: Al Kramer Jr., Greg Nettekoven, Jason Van Eperen, Mike Van Asten, Gerald Vander Heiden

OTHERS PRESENT: Christina Howard, Land Conservation Administrative Assistant; Greg Baneck, Jeremy Freund, Land Conservation Department; Harlan Volkman, Town of Osborn; Brad Johnson, N6587 County Rd C; Scott Koehnke, WI DNR; Bob Givens, Omni Associates.

The meeting was called to order at 8:00 a.m. by President Al Kramer, Jr.

Van Asten moved, seconded by Nettekoven to convene into Closed Session per WI State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Roll call: 5 Aye – Kramer, Van Asten, Nettekoven, Vander Heiden, Van Eperen, 0 nay. Motion Carried

Van Asten moved, seconded by Vander Heiden to reconvene into Open Session at 8:30 a.m. Roll call: 5 Aye – Kramer, Van Asten, Nettekoven, Vander Heiden, Van Eperen, 0 nay. Motion Carried

**REVIEW AND APPROVE MINUTES**

Approve July 2, 2019 minutes – Van Asten moved, seconded by Van Eperen to approve the minutes as presented. Roll call: 5 aye, 0 nay. Motion carried.

**PUBLIC PARTICIPATION - none**

**LAND CONSERVATION DEPARTMENT REPORT -**

Baneck reported the annual inspections are complete. Sarah W is working on the inspections booklet and should be completed soon. Baneck wanted to know if the Drainage Board wanted Land Conservation to spray again for them this year. The spraying seems to be working well from what Baneck noticed. Baneck will check the chemical supply and let Kramer know if additional supply is needed. The Drainage Board talked about investing in a small pump and hoses to use to transfer chemicals from the tank to the sprayer.

Van Asten moved, seconded by Nettekoven to purchase a pump and hoses to use for transferring chemicals. Roll call: 5 aye, 0 nay. Motion carried.

Baneck to have Keegan (intern) shoot grades for the Drainage Board before he leaves.

**DUCK CREEK ANNEXATION –**

Bob Givens asked if Scott Koehnke could elaborate on the e-mail he sent to the group earlier regarding the need for Wetland Mitigation and the cost associated with it. The plans to dig a ½ mile ditch (24' top, 8' bottom) would impact 2.4 acres of wetland which mitigation has an estimated cost of \$1.13M. The group discussed the idea of a corridor with cutting down some trees and continual mowing that also includes a snowmobile trail in the winter. Group agreed to move forward with the Annexation process and do a feasibility study. Bob Givens will put together the cost of the feasibility study and share at the next meeting. A public hearing would be required to communicate our efforts with the public. Looking at the October/November timeframe to hold the public hearing meetings to ensure all information is prepared to be presented. Kramer will talk with Vanessa and Paul to determine if the Drainage Board would have any legal liability with any of this process. Kramer will report back next month with any information.

## **OLD BUSINESS**

Reports on Districts –

Center-Grand Chute District – Cousineau Driveway Culvert on McCarthy Road –

Van Eperen moved, seconded by Van Asten to have Keegan do elevation shots on Edgewood Road. Van Eperen would like to go along with Keegan to shoot the elevation.

Center Valley District –

Richley Legal Action – Van Asten moved, seconded by Nettekoven to have Vanessa setup an onsite meeting with attorneys, property owners, Drainage Board and the mediator.

Pump repairs – Pump still need to be pulled and looked at.

Bovina/Black Creek District - Dike Repair – No additional blow outs to date. Additional work needs to be done on the areas repaired at the time of the blow outs. The Drainage Board has not received a bill so Kramer will follow-up.

North Liberty – gate on Boelter Road – need to get some measurements on what needs to be done.

Center/Grand Chute District –

Bubolz Nature Center – failing culvert – Omni will look at what needs to be done and estimated costs to reconstruct a crossing. Discussion was held on various options for a bridge crossing.

The group discussed options for dates to conduct the annual meetings for each district and will give to Nancy. Information regarding the effective date of the Inspection Corridor/Buffer policy should be added to the annual meetings.

Insurance – Request to renew insurance for pump and UTV. Van Asten moved, seconded by Nettekoven to renew Auto-Owner's Insurance. Kramer discussed looking into liability insurance for the Drainage Board.

Nettekoven brought up an issue to find a good timber company to utilize when we need tree cutting and cleanup. Kramer told board members to look into options and bring information to the next meeting.

Van Asten moved, seconded by Vander Heiden to adjourn 10:28 a.m.

The next meeting will be held Tuesday, September 3, 2019 at 8:30 a.m. at the Highway Department.

Respectfully submitted,

Christina Howard  
Land Conservation  
Administrative Assistant