

**MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD**  
**September 3, 2019**

**MEMBERS PRESENT:** Al Kramer Jr., Greg Nettekoven, Jason Van Eperen, Mike Van Asten, Gerald Vander Heiden

**OTHERS PRESENT:** Nancy Christensen, Administrative Assistant; Greg Baneck, Land Conservation Department; Harlan Volkman, Town of Osborn; Brad Johnson, N6587 County Rd C; Bob Givens, Omni Associates; John Davel, Davel Engineering; John Neumeier, City of Kaukauna

The meeting was called to order at 8:00 a.m. by President Al Kramer, Jr.

**Review and Approval of Minutes –**

Van Asten moved, seconded by Van Eperen to approve the minutes of August 6, 2019 as presented. Roll call: 5 aye, 0 nay. Motion carried.

**Public Participation –** none

**Land Conservation Department Report -**

Greg Baneck, LCD, reported that spraying is progressing, currently working in the districts of Vandebroek and Freedom. Elevations for tile on Beacon Hills and Edgewood Drive was completed. The summer intern is finished for the year. The inspection reports are being compiled and finalized.

**Duck Creek Annexation –**

Bob Givens, Omni, presented an up-date on the Proposal for Professional Services and what has been completed to date. To complete the annexation study process, an additional \$35,100 would be required. Van Asten moved, seconded by Vander Heiden to approve the additional \$35,100 to complete the annexation process. Roll call: 5 aye, 0 nay. Motion carried.

Discussion was held on the findings to date and what would be required to proceed. It was felt this should be reviewed by our attorney as to meeting required steps and regulations. This will be placed on the next meeting.

Public hearing tentatively to be held December 11, 2019

**Bubolz Nature Preserve Culvert Replacement -** Givens presented a proposal for surveying and engineering services. Navigable stream does not start to the railroad on A so DNR submittal is not necessary. County permitting would not be required due to existing crossing and within the drainage district. Van Asten moved, seconded by Van Eperen to approve proposal to include section 1.1 through 1.3 totaling \$6,500.

**Vandebroek District – Relocation & Wetland Permitting, City of Kaukauna**

John Davel presented plans for re-routing ditch to inside the property line and also on to the city's industrial park property. Proposed plans to not impede the neighboring property setback. John Neumann, City of Kaukauna, has concerns of the location and the setback requirements affecting the west property (industrial park).

Van Asten moved, seconded by Nettekoven to allow Davel to submit proposed plans directly to DATCP for the review and approval. Roll call: 5 aye, 0 nay. Motion carried.

**Center Valley – Richley** – Kramer reported that a meeting was held on site with attorneys, mediator and owner. Agreed in principle what needs to be done. Another meeting will be held on site the end of October to walk the area as to what needs to be done and how. It is necessary to increase the corridor easement by “S” to 50 feet to allow access. Board will meet in closed session on October 1, 2019 to discuss remaining legal issues.

**Pump Repairs in Black Creek/Bovina** – The pump was pulled and the unit is not feasibly repairable. Other option and costs will be looked at to report at the annual meeting.

**District Annual Meetings** – A packet with all the annual 2018 meeting minutes was provided to the Board.

**Financial Report –**

The Board reviewed the financial report of all the districts.

The next regular Board meeting will be held Tuesday, October 1, 2019 at 8:30 a.m. at the Highway Department, 1313 Holland Road.

Vander Heiden moved, seconded by Van Asten to adjourn at 10:36 a.m.

Respectfully submitted,

Nancy Christensen  
Administrative Assistant