

# SINGLE TRIP APPLICATION INFORMATION

Outagamie County Highway Department  
 1313 Holland Road  
 Appleton, WI 54911  
 Phone: 920/832-5673

**Section A – Customer** Please print clearly or type.

Legal Name – Vehicle Owner or Lessee	Desired Effective Date	Multiple Trip Permit No. to Suspend-if Applicable
Mailing Address	Contact Name	
City State Zip Code	Contact Phone No. and E-mail Address	
<b>Section B – Insurance</b> – The applicant has sufficient insurance coverage in full force and effect. <input type="checkbox"/> Group A – Combined Single Limit \$750,000 <input type="checkbox"/> Group B – Combined Single Limit \$1,000,000	<b>Section C – Load</b> – Describe Article(s) Transported  Required: Is your load radioactive? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Upon request will present the County with a valid certificate of insurance and/or a certified copy of the applicable insurance policies.

**Section D - Vehicles**

Power Unit – Both Plate/State and VIN must be identified

Plate	State	Vehicle Identification Number (VIN)	<input type="checkbox"/> Truck-Tractor <input type="checkbox"/> Truck <input type="checkbox"/> Other:	Year	Make	Axles	Unit
-------	-------	-------------------------------------	---	------	------	-------	------

Towed Vehicles – Either Plate/State or VIN must be identified

Plate	State	Vehicle Identification Number (VIN)	Semi-trailer	Full trailer	Dollies	Other	Year	Make	Axles	Unit

**Section E – Size**

	Power Unit	Towed Vehicle	Load	Front Overhang	Overall
Length	_____ Ft. ____ In.	_____ Ft. ____ In.	_____ Ft. ____ In.	_____ Ft. ____ In.	_____ Ft. ____ In.
Width	N/A	N/A	Ft. In.	N/A	_____ Ft. ____ In.
Height	N/A	N/A	N/A	N/A	_____ Ft. ____ In.

Are Gross Vehicle Weight and Axle Weight both legal?  Yes – Skip Section F  
 No – Complete Section F – **Give overall weight:** \_\_\_\_\_

**Section F – Axle Weight/Spacing – Tires by axle, front to rear**

Axle Number	1 (front)	2	3	4	5	6	7	8	9
Number of Pneumatic Tires									
Requested Gross Axle Weight when Loaded (lbs.)									
Spacing Between Axles (Ft. in.)									
Axle Number	10	11	12	13	14	15	16	17	18
Number of Pneumatic Tires									
Requested Gross Axle Weight when Loaded (lbs.)									
Spacing Between Axles (Ft. in.)									

**Section G – Trip:** Single trip permits issued by the Outagamie County Highway Department authorize movement on county highways only.

Original Trip	From City, Village, Township	To City, Village, Township	Via Highways
	Via Highways - continued		
Return Trip	Are the return dimensions and route the same as the "Original Trip"? <input type="checkbox"/> Yes <input type="checkbox"/> No, Specify: _____		

Acceptance of Conditions: I certify that the statements contained in the application are true and correct and I will comply with all terms and conditions.

X \_\_\_\_\_ (Date)  
 \_\_\_\_\_ (Applicant Signature)

See reverse side for additional information.

# OVERSIZE/OVERWEIGHT SINGLE TRIP INFORMATION

For Nondivisible Oversize/Overweight Vehicles/Loads  
(Dimensions/Limitations following State Statues)

Outagamie County Highway Department  
1313 Holland Road  
Appleton, WI 54911-8947  
[www.outagamie.wi.us](http://www.outagamie.wi.us)

## Single Trip Permit

Weight Limitations                      Gross Weight in Pounds

Maximum size and weight for which a single trip permit may be granted:

Steering Axle                      20,000  
Any Other Axle                      35,000

Length – Single vehicle 50 ft.                      Mobile Crane 60 ft.

Additional weight limitations  
may be imposed by route.

The overall length, width and height of other loads depends on type of load.

If the spacing between adjacent axles is less than 42 inches, the axle can carry no more than a single axle.

## Insurance Requirements

The permittee shall have at least the following insurance coverage in full force and effect on the vehicle and load designated in the permit while operating on the public highway.

	<b>Group A</b>		<b>Group B</b>		<b>Group B</b>
Bodily Injury Liability – each person	\$150,000		\$750,000		\$200,000      \$1,000,000
Bodily Injury Liability – each accident	450,000	OR	Combined		600,000      OR      Combined
Property Damage Liability – each accident	300,000		Single Limit		400,000      Single Limit

GROUP A - Applies when the permitted load does not exceed 12 feet in width, 13.5 feet in height, or 100 feet in length and does not exceed statutory gross weight limits by more than 25%.

GROUP B - Applies when the permitted load exceeds the size and weight limitations in Group A.

Upon request will present the County with a valid certificate of insurance and/or a certified copy of the applicable insurance policies.

## **Charges**

- Permit fees are established by Outagamie County Highway & Solid Waste Committee
- Please note that payments tendered through the portal will be assessed a one-time convenience fee based on the total amount due. Convenience fees are in addition to the amount(s) owed.

## **Fee Chart**

	<u>Fee</u>
Overlength Only	\$50.00
Overwidth or Overheight (may include overlength)	\$50.00
Overwidth AND Overheight (may include overlength)	\$50.00

Width – Vehicle & Load                      8' 6"      AND over 15' wide requires Sheriff's Escort and \$250.00 additional fee.

Height – Vehicle & Load                      13' 6"

Length – Single Vehicle & Load                      40'

Length - Combination of 2 Vehicles & Load                      65'

**\* If any load EXCEEDS dimensions listed above – add the charges shown above.**

<b>Overweight Fees</b>	
0 – 90,000 lbs.	\$20.00
90,001 – 100,000 lbs.	35.00
100,001 – 110,000 lbs	45.00
110,001 – 120,000 lbs	55.00
120,001 – 130,000 lbs	65.00
130,001 – 140,000 lbs	75.00
140,001 – 150,000 lbs	85.00
150,001 - and up	85.00 plus \$10.00 per 10,000 lbs. or fraction thereof