

**North Liberty District  
Annual Meeting Minutes  
September 25, 2018**

President Kramer called the meeting to order at 7:46 p.m. He introduced the Outagamie County Drainage Board members. Present: Al Kramer, Greg Nettekoven, Jason Van Eperen, Gerald Vander Heiden. Absent: Mike Van Asten

Also present: Nancy Christensen, Administrative Assistant and Greg Baneck, Land Conservation Department; Residents - Patrick Van Straten, Ryan Carlson, Jim Shears

Kramer informed those present the Board meets every first Tuesday of the month at 8:30 a.m. at the Outagamie County Highway Department, 1313 Holland Road, Appleton. Anyone with concerns may come to this meeting and bring them before the Board or contact any member at any time. Minutes and agendas are posted on the Outagamie County website under the Land Conservation Department.

Minutes of the 2017 Annual Meeting – Pat Van Straten moved, seconded by Ryan Carlson to approve the minutes of September 26, 2017.

Greg Baneck, Land Conservation Department (LCD) reviewed the maps showing where spraying occurred in fall of 2017 and the 2018 field inspections map was reviewed. Property owner has installed a fence restricting access to the corridor. There are a few areas of brush that need addressing.

Off of Boelter Road a culvert was removed and area was cleaned out. Work to be done: Catwalk by pump needs work. Chain on back of gate needs to be welded back on. Pump was pulled out 2 years ago and repaired.

Future projects: Willow trees need to be removed, upper ditch by sod farm needs to be cleaned. These are projects that have been held due to financial balance issues.

Financial Report – Balance on January 1, 2018 is \$5,690, assessment paid were \$9,926. Expenses through August 31, 2018 were \$2,484. Balance as of August 31, 2018 is \$13,132. Ryan Carlson moved, seconded by Pat Van Straten to accept the Financial Report.

2018 Special Assessment payable in 2019 - Ryan Carlson moved, seconded by Pat Van Straten to recommend special assessment be \$5 per acre, \$30 minimum, for 2018 payable in 2019.

Close gate discussion – Minutes of the 2004 Annual meeting were read for additional 15 acres to be added, stated it must be approved by State Engineer. Larry and Tom Van Straten made an agreement that when a 2" rain the gate would be closed until the water is pumped off the fields. Christensen will research in the old records if anything was submitted to the State or agreements were filed. Kramer stated his concern of how to move forward as this is a new board and not knowledgeable of what was agreed to in the past. If a gate is used to close, a screw gate should be installed. Who would be responsible for opening and closing the gate. Nettekoven will contact Van Stratens to discuss what the agreement was and future operations. The issue will be placed on the November Board regular meeting.

Pat Van Straten questioned why his 80 acres of property that is included in the district that doesn't flow into the drainage district. Baneck will check if elevations in this area were done.

2019 Annual Meeting – will be held about same time

The meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Nancy Christensen, Administrative Assistant

## 2017-2018 REVENUE/EXPENSES

FUND 760

1863.66 ACRES

NORTH LIBERTY DISTRICT

\$5.00/acre - \$30 minimum

### REVENUE

Balance as of 12/31/17

\$5,690

2017 Assessment Paid in 2018

\$9,926

\$15,616

### EXPENSES -

Salaries/Mileage \$ 552

Supplies \$ 7

Engineering/LCD \$ 343

WE Energies \$ 788

Contracted/Grounds Maintenance \$ 360

Alloc Applied Expenses (postage/printing/phone) \$ 53

Contracts (storage, insurance) \$ 381

\$2,484

**BALANCE AS OF 8-31-2018**

\$13,132

### Various Expenses

Kurt's Services \$ 360

WE Energies \$ 788

Insurance \$ 313

**OUTAGAMIE COUNTY**  
**AGENCY FUNDS**  
**FISCAL YEAR END 12/31/18**

NORTH LIBERTY DRAINAGE DISTRICT - FUND 760

DESCRIPTION	BALANCE 12/31/2016	ADDITIONS	DEDUCTIONS	BALANCE 12/31/2017
Cash	5,689.94	9,925.55	(4,147.62)	11,467.87
Due from other Govts	0.00	0.00	0.00	0.00
<b>Total Assets</b>	<b>5,689.94</b>	<b>9,925.55</b>	<b>(4,147.62)</b>	<b>11,467.87</b>
Vouchers Payable	20.11	3,528.95	(3,489.47)	59.59
Due to Other Govts	5,669.83	9,925.55	(4,187.10)	11,408.28
Due to Other Funds	0.00	0.00	0.00	0.00
<b>Total Liabilities</b>	<b>5,689.94</b>	<b>13,454.50</b>	<b>(7,676.57)</b>	<b>11,467.87</b>

**#760 – NORTH LIBERTY DRAINAGE DISTRICT  
ANNUAL MEETING  
7:30 P.M.  
September 25, 2018**

Call to order by President Kramer

Introduction of Board Members and staff

Minutes of the 2017 Annual Meeting

Presentation of projects completed and future projects – Land Conservation  
Department

2017-2018 Financial Report and 2018 Assessment Rates (payable in 2019)

Public Participation of Property Owners – questions and requests

2019 Annual Meeting Date –

Adjournment