

**Duck Creek Drainage District
Annual Meeting Minutes
September 26, 2018**

President Kramer called the meeting to order at 8:00 p.m. He introduced the Outagamie County Drainage Board members. Present: Al Kramer, Greg Nettekoven, Jason Van Eperen, Gerald Vander Heiden. Absent: Mike Van Asten

Others Present: Nancy Christensen, Administrative Assistant; Jeremy Freund, Land Conservation Department; Residents: Jim Simon; Ryan Kramer, Harlan Volkman; Ron Nettekoven; Don Wichman; Mike Wichman; Tony Kraft, Sr.; Mike Exarhos, Jerry Stephani; Darrin Stingle; Mike Walter; Ji Peeters; Ken Marien; Pete Muller

Kramer informed those present the Board meets every first Tuesday of the month at 8:30 a.m. at the Outagamie County Highway Department, 1313 Holland Road, Appleton. Anyone with concerns may come to this meeting and bring them before the Board or contact any member at any time. Minutes and agendas are posted on the Outagamie County website under the Land Conservation Department.

Minutes of September 27, 2017 – Jerry Stephani moved, seconded by Ryan Kramer to approve the minutes as presented.

Presentation of Inspections

Jeremy Freund, Land Conservation Department, reported the following: red lines indicate spraying area, lime green lines need dredging; Krueger Road, trees planted in maintenance corridor; Crossing needed, trees in the corridor by PP/Ott Rd; Crossing failing at the end of LaFont Road; Southeast area of the district needs to have brush sprayed and tree removal; Southwest area of the district – South of Center Valley Rd – spray brush, dredging, trees in corridor, crossing improvement; Fence obstructing corridor Dredging was completed on Ballard Road west to weir; Spraying is partially done in the district.

Questions: asked if dredging will be done on Krueger and Meade.

Mike Wichman asked if the ditch behind Al Tiede's was going to be cleaned out or sprayed. Kramer: Yes it is on the list to be sprayed

Lateral from Judy Springstroh, behind the Morvaian church needs clean out. This is a private drain not a legal drain but the property is within the drainage district. As a private drain, the Drainage Board is not responsible for maintenance.

Krueger Road to Meade Street is scheduled to be completed this fall.

Duck Creek Annexation –

The expansion study is continuing. A proposal is currently at the DNR for their comments. The Town of Osborn has committed to \$61,000 for payment of the annexation study from funds they have received from ATC.

Question – how much are you lowering the ditch at Meade and Krueger? If it's too deep, the owner won't be able to drive through it.

Harland Volkman reported that by Lorraine Steffens' the culvert that crosses Holland Road is a concrete bottom, the culvert by Ballard Road by Volkman's is the same, if you get a heavy rain there is always a foot of water. There appears to be something going on and needs to be checked out.

Stephani – asked if the ditches are checked every spring. Kramer responded ditches are inspected annually.

North end of swamp, are they going any further? Resident lives north of where it was cleaned out. The flow from him goes the other way.

Financial Report –

Beginning balance in 2018 was \$80,145. District assessments contributed \$55,734. Miscellaneous deposits received - \$10,235. Expenses through August were \$59,945. Motion made and seconded to approve financial report.

Stephani moved, Jim Simon to recommend special assessment stay at \$3/acre - \$30 minimum for 2018 payable in 2019.

Ryan Kramer moved, seconded by Don Wichman to adjourn at 8:37 p.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant

2017-2018 REVENUE/EXPENSES

FUND 755

14,550.53 acres

DUCK CREEK DRAINAGE DISTRICT -

\$3.00/acre - \$30 minimum

REVENUE

Balance as of 12/31/17

\$ 80,145

2017 Assessment Paid in 2018

\$ 55,734

Town of Osborn - Ballard Rd Reimb

\$ 9,100

Steffens Dairy - Corridor Violation

\$ 1,135

\$ 146,114

EXPENSES -

Salaries/Mileage \$ 2,756

Supplies \$ 98

Engineering/LCD \$ 29,570

Contracted Maintenance \$ 26,207

Alloc Applied Expenses (postage/printing/phone) \$ 23

Contracts (storage, legal, insurance) \$ 1,291

Expenses Total

\$ 59,945

BALANCE AS OF 8/31/18

\$ 86,169

Various Expenses - 2018

Omni Engineering - Annexation \$ 25,650

Hank Olson - Ballard to Weir \$ 19,269

Kurt's Services - Drain Repairs \$ 1,515

Kurt's Services - Drain Repairs/Brush

LCD \$ 3,919

\$ 55,776

Stingle Road - Main to PP

\$ 10,490

(December, 2017)

OUTAGAMIE COUNTY
AGENCY FUNDS
FISCAL YEAR END 12/31/18

DUCK CREEK DRAINAGE DISTRICT - FUND 755

DESCRIPTION	BALANCE 12/31/2017	ADDITIONS	DEDUCTIONS	BALANCE 12/31/2018
Cash	80,145.38	47,211.97	(107,384.99)	19,972.36
Due from Other Funds	0.00	21,254.96	0.00	21,254.96
Total Assets	80,145.38	68,466.93	(107,384.99)	41,227.32
Vouchers Payable	12,875.67	93,577.55	(103,595.12)	2,858.10
Due to Other Govts	67,269.71	68,493.45	(97,393.94)	38,369.22
Due to Other Funds	0.00	0.00	0.00	0.00
Total Liabilities	80,145.38	162,071.00	(200,989.06)	41,227.32

**#755 – DUCK CREEK DRAINAGE DISTRICT
ANNUAL MEETING
8:00 P.M.
September 26, 2018**

Call to order by President Kramer

Introduction of Board Members and staff

Minutes of the 2017 Annual Meeting

Presentation of projects completed and future projects – Land Conservation
Department

2017-2018 Financial Report and 2018 Assessment Rates (payable in 2019)

Public Participation of Property Owners – questions and requests

2019 Annual Meeting Date –

Adjournment