

# ***RESOLUTION NO.: 154—2018-19***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

*2/3 MAJORITY – 24 VOTES*

1           The Emergency Management Department is requesting approval to accept and expend a  
2           scholarship in the amount of \$4,400 from the Fox Valley Healthcare Emergency  
3           Readiness Coalition (FVHERC) for two staff members to attend the Preparedness  
4           Summit 2019 in St. Louis, MO. This out-of-state conference will include a four-night  
5           stay and will feature experts from the healthcare and emergency management fields in  
6           addition to public health preparedness professionals to address the gaps between these  
7           life-saving industries in an effort to work more collaboratively and efficiently in the face  
8           of emergency threats. The conference will provide staff with an opportunity to build  
9           stronger partnerships and encouragement to find innovative solutions with our allies.

10  
11           This resolution authorizes increasing Emergency Management Miscellaneous Revenues  
12           with an offsetting increase in Travel/Training in the amount of \$4,400. This budget  
13           adjustment is budget neutral and should cover all costs related to the training, including  
14           travel, meals and hotel.

15  
16           NOW THEREFORE, the undersigned members of the Public Safety Committee recommend  
17           adoption of the following resolution.

18           BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
19           approve the Outagamie County Emergency Management request to accept and expend a scholarship in  
20           the amount of \$4,400 received from the Fox Valley Healthcare Emergency Readiness Coalition as noted  
21           on the attached fiscal note which by reference is made a part hereof, and

22           BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does approve  
23           the Outagamie County Emergency Management Department request to increase Emergency  
24           Management Grants cost center, Miscellaneous Revenues line item and Travel/Training line item by  
25           \$4,400, as noted on the attached fiscal note, and

26           BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
27           of this resolution to the Outagamie County Emergency Management Director and the Outagamie County  
28           Finance Director.

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Dated this \_\_\_\_ day of January 2019

Respectfully Submitted,  
  
PUBLIC SAFETY COMMITTEE

\_\_\_\_\_  
Dan Grady

\_\_\_\_\_  
Katrin Patience

\_\_\_\_\_  
Dan Dillenberg

\_\_\_\_\_  
James Duncan

\_\_\_\_\_  
Mike Woodzicka

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to accept and expend a FVHERC scholarship for the Preparedness Summit 2019 to include out-of-state travel.

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Emergency Management Department requests approval to accept and expend a scholarship in the amount of \$4,400 (\$2,200 per person) from the Fox Valley Healthcare Emergency Readiness Coalition (FVHERC) for two staff members to attend the Preparedness Summit 2019 in St. Louis, MO. This out-of-state conference will include a four night stay. The 2019 Preparedness Summit 2019: *The Evolving Threat Environment* will feature experts from the healthcare and emergency management fields in addition to public health preparedness professionals to address the gaps between these life-savings industries in an effort to work more collaboratively and efficiently in the face of emergency threats. Reaching across these sectors will leverage diversity of thought and advance the capacity of our communities to respond to and recover from emergency events. This conference will provide an opportunity to build stronger partnerships and encourage us to find innovative solutions with our allies.

For this training opportunity, the Department is requesting an increase in Miscellaneous Revenues with an offsetting increase in Travel/Training, both in the amount of \$4,400. It is anticipated that the scholarship will cover all costs related to this training, including travel, meals and hotel. This adjustment is budget neutral and does not require any additional county funding. Additionally, the Department is requesting approval for the two staff members to attend this out-of-state conference that was not originally included in the 2019 budget.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues       Expenses (Cost)       None

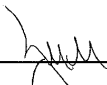

- 3. Is the specific cost or revenue included in the current year's budget?      yes ( )    no ( **X** )    partially ( )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?      yes ( )    no ( **X** )    n/a ( )
- 5. Is the proposal to accept additional revenues only?      yes ( )    no ( **X** )
- 6. Does this request modify/adjust the current year budget?      yes ( **X** )    no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM <i>(i.e. Salaries, Supplies, Etc.)</i>	ACCOUNT NUMBER INCLUDING COST CENTER <i>(i.e. 1004100.5100, 1004100.5400, etc.)</i>	INCREASE (DECREASE) AMOUNT
EM Grants	Miscellaneous Revenues	2100600.4500	4,400
EM Grants	Travel/Training	2100600.5300	4,400

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?      yes ( **X** )    no ( )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?      Annual Cost      0  
Annual Revenue      0

Fiscal Note Prepared by: Lisa Van Schyndel

For Financial Services purposes only					
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <table><thead><tr><th><u>Detail Expenditures Account Number</u></th><th><u>Amount</u></th></tr></thead><tbody><tr><td>2100600.4510.26</td><td>4,400</td></tr></tbody></table>	<u>Detail Expenditures Account Number</u>	<u>Amount</u>	2100600.4510.26	4,400
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2100600.4510.26	4,400				
Date:  1/8/19					
Comments:					