

# ***RESOLUTION NO.: 152—2018-19***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***2/3 MAJORITY – 24 VOTES***

1 Resolution 96—2008-2009 authorized the Appleton International Airport to establish a  
2 Customer Facility Charge (CFC) to be assessed on all car rentals commencing on January 1,  
3 2009. The current CFC is \$3.50/day per car rental with a maximum of \$14.00 or four days.  
4 Currently, CFCs collected are restricted by the County in the Airport Fund and dedicated for  
5 the reimbursement of design and construction costs of the Consolidated Car Rental Facility  
6 along with reimbursement of the fees associated with the restoration of the terminal area  
7 vacated by the Rental Car concessionaires.

8  
9 This resolution requests an increase in the CFC charge from \$3.50 to \$4.50 and to remove the  
10 four day maximum charge. The CFC will be collected on a daily basis for all cars rented for  
11 twenty-four or fewer hours, and every twenty-four hours for each transaction day thereafter.  
12 This increase is necessary to accomplish capital projects designed to preserve and enhance  
13 the capacity, safety, security and development of the Appleton International Airport. The  
14 estimated increase in revenues for 2019 would be approximately \$194,000.

15  
16 NOW THEREFORE, the undersigned members of the Property, Airport, Recreation and  
17 Economic Development Committee recommend adoption of the following resolution.

18 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
19 approve of increasing the Customer Facility Charge at the Appleton International Airport to \$4.50 per  
20 day and removing the four-day maximum charge, and

21 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does authorize  
22 and approve of increasing the Airport CFC Revenues cost center, Charges for Services – CFC line item  
23 by \$194,000 and decreasing the Airport Operations cost center, Fund Balance applied line item by  
24 \$194,000, as noted on the attached fiscal note which by reference is made a part hereof, and

25 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
26 of this resolution to the Outagamie County Finance Director and the Appleton International Airport  
27 Director.

28 Dated this \_\_\_\_ day of January 2019.

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Respectfully Submitted,

PROPERTY, AIRPORT, RECREATION AND  
ECONOMIC DEVELOPMENT COMMITTEE

\_\_\_\_\_  
Dean Culbertson

\_\_\_\_\_  
Joy Hagen

\_\_\_\_\_  
Lee Hammen

\_\_\_\_\_  
Ronald Klemp

\_\_\_\_\_  
Jason Wegand

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to adjust Rental Car Customer Facility Charge

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Appleton International Airport established a Customer Facility Charge (CFC) in 2008 to be assessed on all car rentals commencing on January 1, 2009. The CFC is currently \$3.50/ day per car rental with a maximum of \$14.00 or four days at \$3.50. CFCs collected are currently restricted by the County in the Airport Fund and dedicated for the reimbursement of design and construction costs of the Consolidated Car Rental Facility along with reimbursement of the fees associated with the restoration of the terminal area vacated by the Rental Car concessionaires. This fiscal note requests in an increase in the CFC charge from \$3.50 to \$4.50 and to remove the four day maximum charge. The CFC will be collected on a daily basis for all cars rented for twenty-four or fewer hours, and every twenty-four hours for each transaction day thereafter. This increase is necessary to accomplish capital projects designed to preserve and enhance the capacity, safety, security and development of the Appleton International Airport. The estimated increase in revenues for 2019 would be approximately \$194,000.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None


- 3. Is the specific cost or revenue included in the current year's budget?      yes ( )    no ( )    partially ( X )    n/a ( )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?      yes ( )    no ( )    n/a ( X )
- 5. Is the proposal to accept additional revenues only?      yes ( X )    no ( )
- 6. Does this request modify/adjust the current year budget?      yes ( X )    no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
Airport CFC Revenues	Charges for services - CFC	5002700.8095.02	194,000
Airport Operations	Fund Balance Applied	5000110.8955	(194,000)

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?      yes ( )    no ( X )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?      Annual Cost      0  
Annual Revenue      \$194,000

Fiscal Note Prepared by: Abe Weber/Katie Horan

For Financial Services purposes only	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: Detail Expenditures Account Number                      Amount
Date: <u>1/7/19</u>	
Comments:	