

**Duck Creek Drainage District
Annual Meeting Minutes
September 27, 2017**

President Kramer called the meeting to order at 8:00 p.m. He introduced the Outagamie County Drainage Board members. Present: Greg Nettekoven, Jason Van Eperen, Mike Van Asten. Gerald Vander Heiden

Also present: Nancy Christensen, Administrative Assistant and Jeremy Freund, Land Conservation Department. 16 residents were in attendance (see sign-in sheet); 4 visitors

The Board meets every first Tuesday of the month at 8:30 a.m. at the Outagamie County Highway Department, 1313 Holland Road, Appleton. Anyone with concerns may come to this meeting and bring them before the Board or contact any member at any time. Minutes and agendas are posted on the Outagamie County website under the Land Conservation Department.

Minutes of the 2016 Annual Meeting - Jim Simon moved, seconded by Ryan Kramer to approve the minutes of the August 25, 2016 Annual Meeting.

Presentation of projects – The inspection report was reviewed by Jeremy Freund. The area is broken into 4 quadrants. Duck Creek NE – Ballard Road to the weir needs to have trees removed, apply for permits, if applicable, and will dredge in 2018. Spraying was completed; Duck Creek NW – most areas are getting sprayed; Duck Creek SE – area of trees and an area of dredging needs to be done; Duck Creek SW – mostly spraying of brush needs to be done. An area was cleaned out, culverts replaced and trees removed this year. Inspection pictures were reviewed and actions required. (pictures are included in report) Any tile blow outs are identified and the property owner will be notified to repair them.

A resident questioned the 20' corridor easement and why some property owners are planting trees within the corridor. In the past 5 years the inspections have been better, prior to that is uncertain as to what was done. Resident was upset that the individuals doing the inspections had no identifications. He would like a better notice of the inspections. (The inspection notice was published as required by State Statutes.) He was told he had to move trees that have been there for 20-25 years which is not easy. Discussion was held on what is required to do dredging and needing the 20' corridor

It was noted that property owners are cleaning out ditches or installing incorrect sized culverts. Property owners need to contact the Drainage Board to get the proper elevations and culvert size/type along with approval prior to doing this work.

Public Participation/questions

Where is the Duck Creek Annexation status? Jeremy reported on the proposed annexation boundary line map. Discussion was held on the process completed on the annexation. The engineering study is continuing. When the study is completed, another public hearing will be held with the property owners in the proposed annexation area.

2016-17 Financial Report – The January 1, 2017 balance was \$151,584. Expenses from January 1 thru August 31, 2017 were \$38,051 resulting in a current balance of \$113,533. Costs have been incurred for the Duck Creek Annexation study which will be reimbursed from the Town of Osborn from ATC funds. Ballard Road ditches will be cleaned out, weather permitting, this winter. Jim Simon moved, seconded by Robert Paltzer to accept the Financial Report.

2017 Assessment Rates paid in 2018 – Ryan Kramer moved, seconded by Jim Simon to recommend the assessment rate remain the same at \$3.00 per acre/\$30.00 minimum.

Ryan Kramer moved, seconded by Jim Simon to adjourn at 9:09 p.m.

Respectfully submitted,

Nancy J. Christensen
Administrative Assistant

Duck Creek

1812

ATTENDANCE SIGN IN SHEET

DISTRICT:	DATE:	NAME	ADDRESS	PHONE	EMAIL
1	Sept 27, 2017	Debbie Kramer	15514 Center Valley Rd Black Creek		
2		✓ 114 S 114th	N 4628 CTE RPPP PLATONIC	731-4647	
3		Ryan Kram	W5485 Center Valley Rd Black Creek	841-1041	
4		John Stabo	W5562 Center Valley Rd		
5		Ron Netherton	N 4786 ST. Rd. 47 BLACK CREEK	733-2901	
6		Jerry Friend	Antigami Ln		
7		Harlan Volkman	N 5171 CTY RD EE Seymour		
8		Carol Schuster-Heminger	W 1828 County Rd. T FREEDOM	920-372-8484	stevememinger@gmail.com
9		Ermine Brundy	506 West Johnson Subdiv		
10		Ken Morris	N 5393 Saymour		
11		Marion Stephens	W 3990 Krueger Rd	7349162	
12		John Pich	N 4942 12 corner Rd		
13		Bette Vallard	N 4330 Meade St	731-6834	
14		Janet Reiter	W 4786 Krueger Rd		
15		Ralph Volkman	W 5015 Stingle Rd.	891-0327	
16		MIKE EXARCHOS	N 4798 Meade St	734-3151	
17		Brent Rohm	W 3814 Center Valley Rd	739-2567	

282

Duck Creek

ATTENDANCE SIGN IN SHEET

DISTRICT:

DATE:

Sept 27, 2017

	NAME	ADDRESS	PHONE	EMAIL
1	Toby PALTER	N 4047 MEADE ST	257.6822	Toby.PALTER@VATTO.COM
2	Tomy Schuster *	W4211 KROPP RD.	(920) 609-0131	
3	LARS Schuster *	W4211 KROPP RD	(920) 609-3837	
4	Kathy Schweitzer *	W4329 Kropp Rd BK Creek	(920) 984-3081	
5	Jessy Stephens	N5331 Mulden Rd Symmes	920 4586166	
6				
7				
8				
9				
10				
11				
12				
13				
14	* not a resident within D			
15	Property owner			
16				
17				

purposes an annexation

**FUND 755
DUCK CREEK DRAINAGE DISTRICT -**

14,550.53 Acres
\$3.00/acre - \$30 minimum

REVENUE

Balance as of 12/31/16	\$ 94,604
2016 Assessment Paid in 2017	\$ 55,680
Sale of Timber - 12 Corners Rd	<u>\$ 1,300</u>

\$ 151,584

EXPENSES -

Salaries/Mileage	\$ 2,895
Supplies	\$ 3,023
Engineering/LCD	\$ 12,896
Contracted Maintenance	\$ 17,671
Applied Expenses (postage/printing/phone)	\$ 871
Contracts (storage, legal, insurance)	\$ 695

EXPENSES: Jan 1, 2017 thru August 31, 2017 \$ 38,051

BALANCE AS OF 8/31/17 \$ 113,533

Various Expenses Sept 1, 2016 thru Aug 31, 2017

Marcks Excavating - Mullen Rd	\$ 2,226
Stingle Excavating -Culvert Wichmans	\$ 350
Hank Koss - spraying	\$ 726
Randy Moes Timber - 12 Corners	\$ 2,500
Olson Excavating - 47/12 Corners	\$ 8,663
Randy Moes Timber - 12 Corners	\$ 1,925
Butch's Curb/Ldscp - 12 Corners	\$ 1,784
Olson Excavating - 12 Corners	<u>\$ 8,697</u>

\$ 26,871

Duck Creek Annexation - To Be Reimbursed

Public Hearing Notice	\$ 868
Omni Engineering	\$ 9,200