

**MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD
JANUARY 2, 2018**

MEMBERS PRESENT: Kramer, Nettekoven, Van Eperen, Van Asten, Vander Heiden

MEMBERS ABSENT:

OTHERS PRESENT: Nancy Christensen, Administrative Assistant; Greg Baneck, Land Conservation Department; Harland Volkman, Town of Osborn; Sean Bekx, Bob Givens – Omni Associates; Jim Simons

The Board meeting was called to order at 8:30 a.m. by President Kramer.

Minutes of December 5, 2017 – Vander Heiden moved, seconded by Nettekoven to approve the minutes as presented. Roll call: 4 aye, 0 nay, 1 abstain. Motion carried.

Public Participation –

Harland Volkman – Attending for a status report of Ballard Road – The contractor pulled off the project due to the cold and freezing conditions. Volkman reported the road is freezing over so the town would like to get the ditches cleaned out.

Jim Simons – Attending for the status of the PP to Meade Street cleanout project. He was advised letters were being mailed on Wednesday to the property owners, along with a post card requesting the owner return as to their desire to remove the trees themselves or have the Board's contractor do so. If all the property owners respond back, the project may occur sooner than the 5 month projected schedule.

LCD Report –

Greg Baneck, LCD, reported the Chapter 30 Permit for Vandebroek District from JJ to field crossing by Emery Lane application is ready. The Board decided to hold on submitting the application until the new legislation summary is provided from DNR and DATCP. Under the new changes, a Chapter 30 Permit may not be needed.

Discussion was held on looking for another tree cutting vendor. There are several projects coming up that require removal of trees.

To date, Freund did not hear anything from DATCP on the Center Valley Drainage District lateral. Discussion was held on the existing lateral and if it was removed.

OLD BUSINESS –

Sean Bekx and Bob Givens – Omni Associates, presented an up-date on the Duck Creek Annexation – They have added the profile completed from BT2. The elevations match at the culvert but otherwise the BT2 elevations are higher than the existing grades. The proposed elevations from OMNNI will be used and an as-built will be provided to DATCP. The most sediment removed would be approximately 1 ½ feet in a small area. The grade will then be straight so water can flow.

OMNNI has completed the first two bullets of the original proposal to date. Steps 3 through 10 needed to be completed. Nettekoven moved seconded by Van Asten to proceed with the remaining steps in 1.3 of the OMNNI proposal contract. Roll call: 5 aye, 0 nay. Motion carried.

OMNNI will provide an email update in February and report back to the Board at the March meeting of the progress.

Reports on Districts/Projects and work in progress reports -

Center/Grand Chute District - Amberwood/Bentwood – Grand Chute has met the flow rate on the proposed plans. Matt, DATCP Engineer will be finalizing the plans within the next couple weeks. A public hearing will be schedule based on Matt’s verbal approval.

Center Valley District – Dale Richley – The Board’s Attorney is writing an extension of legal filing for 90 days. Chapter 30 permit, and new statutes would be in effect. The Board may approve to leave trees by his shed with a condition that if and when the trees fall into the ditch, he will assume responsibility to remove.

Kramer advised the Board a letter will be sent to Christopher Price informing him the Board will be doing maintenance on the buffer along his property and items he had placed within the buffer would need to be removed prior to the tree removal or the Board would remove the items. The Board’s Attorney will be contacted for guidance on the letter.

Duck Creek District – Baneck advised the Board that VanderLoo’s are building a storage elevator that will affect future drainage.

Vandenbroek District - Van Asten reported he met Mr. Kiefer on his property to discuss his concerns. Mr. Kiefer’s property line does not cross the ditch. The property line follows the ditch. Board will contact a surveyor to have 3 points located and placed. The corridor buffer does need additional clean up and a skid steer would be needed to perform the work. The contractor will be contacted and they need to discuss with Van Asten as to what needs to be done.

Senate Bill 653 – The Governor signed the legislation (Act 115) on November 30, 2017 with the new changes going into effect on December 1, 2017. DATCP is compiling a summary report as to how the new changes will change policies and regulations.

DATCP Email of 10-12-16 regarding Inspection Corridor/Buffer Policy – no discussion

NEW BUSINESS - none

Review of Invoices – Financial reports were reviewed.

The next meeting will be February 6, 2018 at 8:30 a.m. at the Highway Department.

Van Asten moved, seconded by VanderHeiden to adjourn at 9:48 a.m.

Respectfully,

Nancy J. Christensen
Administrative Assistant