



OUTAGAMIE COUNTY NUTRITION PROGRAM HOME DELIVERED MEAL SERVICE CRITERIA

Individuals must meet the following criteria to be eligible for Outagamie County Nutrition Program Home Delivered Meal Service:

- Outagamie County resident, aged 60 or older, frail and essentially homebound by reason of illness, disability or isolation for which an assessment concludes that participation is in the individual's best interest.
- Spouse or domestic partner of a person eligible for a Home Delivered meal as described above, regardless of age or condition, if an assessment concludes that participation is in the best interest of the homebound older individual.
- Disabled adult who resides at home with an eligible older individual participating in the Nutrition Program, if an assessment concludes that participation is in the best interest of the homebound older individual.
- Disabled adult, under aged 60, living in a housing facility where a Nutrition Program Congregate mealsite resides, if an assessment concludes that participation is in the best interest of the homebound disabled adult.
- Informal caregiver (other than a spouse or domestic partner) regardless of age or condition, who resides with an eligible older individual participating in the Nutrition Program, if an assessment concludes that participation is in the best interest of the eligible older individual.

Determination of Home Delivered Meal Service Need

- Individual is unable to leave their home under normal circumstances. Flexibility is allowed for medical appointments and occasional personal reasons such as hair care or church services that are important to the individual's quality of life.
- Individual is unable to participate in Nutrition Program Congregate Meal Service because of physical or emotional problems.
- No spouse, domestic partner or other adult living in the same house or building who is both willing and able to prepare all meals.
- Individual is unable, either physically or emotionally, to obtain food and prepare adequate meals.

Conditions for Receiving Home Delivered Meal Service

- Individual is able to feed themselves or have someone available to assist with dining.
- Individual agrees to be home when meals are delivered or to contact the Nutrition Program when absence is unavoidable.



HOME DELIVERED MEAL SERVICE CRITERIA – Continued

Family Care, Family Care Partnership or IRIS (Include, Respect, I Self-Direct) community-based long-term care members are not eligible for Home Delivered or Frozen meals unless there is a written contract, with the Outagamie County Nutrition Program and the long-term care program, for full Outagamie County Nutrition Program Home Delivered or Frozen meal cost reimbursement.

Individuals applying for Outagamie County Nutrition Program Home Delivered Meal Service will be assessed by Outagamie County Nutrition Program staff, in the individual's home, to determine the need for nutrition and other services no later than four (4) weeks from beginning of meal service. A full reassessment of continued need for Home Delivered Meal Service will be conducted annually in the individual's home. The time period between reassessments will depend on the type of disability, the degree of isolation and the extent of other resources available to the individual.

Frozen meals are considered an Outagamie County Nutrition Program Home Delivered Meal Service and must meet Home Delivered Meal Service Criteria.

Meal Cost

A \$5.00 suggested donation is encouraged. Nutrition Program participants may voluntarily donate toward the meal cost in accordance with the federal Older Americans Act. No participant will be denied meal service because they cannot or will not donate toward the meal cost. Donations are confidential and support Outagamie County Nutrition Program Home Delivered meal service continuation.

Program Governance

The Outagamie County Nutrition Program is under the direction of the Outagamie County Department of Health & Human Services (DHHS), Aging & Disability Resource Center (ADRC) Outagamie County Branch 920-832-5178 or Email adrc@outagamie.org.

Revised 11/14/16 with language from the Draft Manual of Policies, Procedures and Technical Assistance for the Wisconsin Aging Network Chapter 8 Nutrition Program Operations.