

***RESOLUTION NO.: 107—2017-18***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***2/3 MAJORITY – 24 VOTES***

1           The air conditioning unit located at the UW Fox Valley Barlow Planetarium has failed  
2           and needs to be replaced with an estimated cost of \$30,000 to \$35,000, with  
3           approximately \$15,000 to \$17,500 being Outagamie County’s share and the remaining  
4           50% being Winnebago County’s share. There are savings of approximately \$10,000 in  
5           capital outlay due to the library cooling unit project coming in under budget as well as  
6           savings in purchased services of about \$7,500 due to some of the maintenance and repairs  
7           coming in under budget as well as reprioritizing some of the other purchased services  
8           projects. The total capital outlay savings of \$10,000 and purchased services  
9           savings/transfer of \$7,500 will be used to fund Outagamie County’s total share of this  
10          unanticipated expense.

11  
12          This resolution approves the UW Fox Valley budget request to transfer \$7,500 from  
13          purchased services to capital outlay.

14          NOW THEREFORE, the undersigned members of the Finance Committee recommend adoption  
15          of the following resolution.

16          BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize and  
17          approve of transferring \$7,500 from the UW Fox Valley Purchased Services account to the Capital  
18          Outlay account as noted on the attached fiscal note, which by reference is made a part hereof, and

19          BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
20          of this resolution to the Outagamie County Finance Director.

21          Dated this \_\_\_\_ day of November 2017

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Respectfully Submitted,  
  
FINANCE COMMITTEE

1 \_\_\_\_\_  
2 Kevin Sturn

\_\_\_\_\_ Peter Stueck

3  
4  
5  
6 \_\_\_\_\_  
7 Nadine Miller

\_\_\_\_\_ James Pleuss

8  
9  
10  
11 \_\_\_\_\_  
12 Chris Croatt

13  
14 Duly and officially adopted by the County Board on: \_\_\_\_\_

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16 Signed: \_\_\_\_\_  
17 Board Chairperson County Clerk

18  
19 Approved: \_\_\_\_\_ Vetoed: \_\_\_\_\_

20  
21 Signed: \_\_\_\_\_  
22 County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request for internal transfer from Purchased Services to Capital Outlay for UW Fox-Valley Air Conditioner Replacement

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The Air Conditioning unit on the UW Fox Valley Barlow Planetarium has failed and needs to be replaced with an estimated cost of \$30,000 to \$35,000 with approximately \$15,000 to \$17,500 being Outagamie Counties share and the remaining 50% Winnebago Counties share. There are some savings of approximately \$10,000 in capital outlay due to the library cooling unit project coming in under budget as well as savings in purchased services of about \$7,500 due to some of the maintenance and repairs coming in under budget as well as reprioritizing some of the other purchased services projects. The total of the capital outlay savings of \$10,000 and purchased services savings/transfer of \$7,500 will be used to fund our total share of this unanticipated expense.

Therefore, UW Fox Valley is requesting an internal transfer from purchased services of \$7,500 to capital outlay to fund this needed replacement.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None

- 3. Is the specific cost or revenue included in the current year's budget?                      yes ( )    no ( )    partially ( X )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes ( )    no ( X )    n/a ( )
- 5. Is the proposal to accept additional revenues only?                      yes ( )    no ( X )
- 6. Does this request modify/adjust the current year budget?                      yes ( X )    no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
UW Fox Valley	Purchased Services	1002257.5500	(7,500)
UW Fox Valley	Capital Outlay	1002257.6000	7,500

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      yes ( X )    no ( )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost    0  
Annual Revenue    0

Fiscal Note Prepared by: Brian Massey / Richard Haen

**For Financial Services purposes only**

Reviewed By: [Signature] 10/26/17                      If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below:  
Detail Expenditures Account Number                      Amount