

RESOLUTION NO.: 144—2016-17

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 The county received an unanticipated/unbudgeted one-time payment from the Village of
2 Little Chute in December of 2016 from a TIF close-out of \$70,576 that was deposited in
3 the County Treasurer Miscellaneous Revenue account. These funds will be split with
4 \$35,000 being used for Information Technology (IT) temporary help to assist with a
5 backlog of planned 2017 work. There is a larger than anticipated backlog due to
6 unplanned 2017 requests from departments and more time than originally planned to
7 perform routine infrastructure updates. Procedural changes will be made to better account
8 for activities during 2018 planning. The remaining \$35,576 will be used to fund a portion
9 of the Safe Street Treatment Options Program (SSTOP) case manager position in the
10 2018 budget. The 2017 budget includes \$35,627 to fund a portion of the SSTOP case
11 manager from the Patel funds with the remaining portion of the position being funded by
12 the tax levy (approximately \$27,750). This is the last remaining funding set aside by the
13 County Board from the Patel funds used to fund alternative to incarceration programs. By
14 committing the \$35,576 for this position, the tax levy will not have to increase in 2018 to
15 fully fund the SSTOP case manager position.
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17 This resolution approves adjusting the budgets for this one-time funding to approve the
18 transfer of \$35,000 to the IT Department purchased services for temporary staffing and
19 the remaining \$35,576 to aid in funding the SSTOP case manager position in the 2018
20 budget.
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22 NOW THEREFORE, the undersigned members of the Finance Committee recommend adoption
23 of the following resolution.

24 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve of the
25 transfer of \$35,000 from the County Treasurer Miscellaneous Revenue account to IT Purchased
26 Services account for temporary help in 2017, as noted on the attached fiscal which by reference is made
27 a part hereof, and

28 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does approve
29 of transferring \$35,576 to the General Fund which will be committed to funding the SSTOP case
30 manager position in the 2018 budget, as noted on the attached fiscal note which by reference is made a
31 part hereof, and

1 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
2 of this resolution to the Outagamie County Executive, and the Outagamie County Finance Director.

3 Dated this ____ day of February 2017

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Respectfully Submitted,
FINANCE COMMITTEE

Kevin Sturn

Peter Stueck

James Pleuss

Nadine Miller

Chris Croatt

29 Duly and officially adopted by the County Board on: _____

31 Signed: _____
32 Board Chairperson County Clerk

34 Approved: _____ Vetoed: _____

36 Signed: _____
37 County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to split the use of the proceeds of the Village of Little Chute TIF close-out funds of \$70,576 to be used for additional Information Technology (IT) purchased services in 2017 (\$35,000) and for use in funding a portion of the SSTOP (Safe Street Treatment Options Program) Case Manager position in the 2018 budget (remaining \$35,576).

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The County received an unanticipated/unbudgeted one-time payment from the Village of Little Chute in December of 2016 from a TIF close-out of \$70,576 that was deposited in the County Treasurers Miscellaneous Revenue account. Administration and the County Finance Committee discussed the use of these one-time funds and have come forward with the following two proposed uses of these funds:

1) Transfer \$35,000 to the IT department. IT is requesting to add a temporary Systems Technician to assist us with a backlog of planned 2017 work. There is a larger backlog than anticipated due to unplanned 2017 requests from County departments and a need for more time than originally planned to perform routine infrastructure updates. Current staff will continue to work overtime, but that alone will not be enough to make up the deficit. The department intends to make some procedure changes so they can better account for both of these activities during 2018 planning and

2) Commit the remaining \$35,576 to fund a portion of the SSTOP (Safe Street Treatment Options Program) Case Manager position in the 2018 budget. The 2017 budget includes \$35,627 to fund a portion of the SSTOP case manager position from the Patel funds with the remaining portion of the position being funded by the tax levy (approximately \$27,750). This funding is the last remaining funding set aside by the County Board from the Patel funds used to fund alternative to incarceration programs. If the SSTOP program case manager is included in the 2018 budget, without the use of the new funding of \$35,576 from the TIF close-out funds, it would have to be fully funded by the tax levy or an increase in the levy of \$35,627. By committing the \$35,576 for this position, the tax levy will not have to increase in 2018 to fully fund this SSTOP case manager position.

Therefore, we request to adjust the budgets for this one-time funding to enable \$35,000 to be transferred to the IT department in 2017 to fund purchased services for temporary staffing and to commit the remaining \$35,576 to aid in funding the SSTOP case manager position in the 2018 budget.

Revenues Expenses (Cost) None

- 3. Is the specific cost or revenue included in the current year's budget? yes () no (X) and partially ()
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (X) n/a ()
- 5. Is the proposal to accept additional revenues only? yes () no (X)
- 6. Does this request modify/adjust the current year budget? yes (X) no ()
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

