

RESOLUTION NO.: 130—2016-17

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 CERT is a rehabilitation team that provides aid to county fire and law enforcement
2 agencies upon their request. This team consists of volunteers but there are costs involved
3 such as supplies and vehicle maintenance. Emergency Management currently budgets
4 for miscellaneous CERT supplies; the fire and law enforcement agencies assisted by
5 CERT reimburse the county for gas, coffee, water, food, etc. The CERT vehicle was
6 donated by Appleton Fire and is a 1996 truck with a command trailer. With the goal of
7 having CERT become self-sustainable, Emergency Management, along with the CERT
8 team, is planning another fundraiser. This fundraiser will be a 20-week raffle. This
9 resolution requests approval to receive and expend the donated funds for CERT
10 purposes.

11
12 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
13 adoption of the following resolution.

14 BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize accepting
15 and expending the CERT donations, in an amount estimated to be approximately \$20,000, as noted on
16 the attached fiscal note, which by reference is made a part hereof, and

17 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
18 of this resolution to the Outagamie County Emergency Management Director and the Outagamie County
19 Finance Director.

20 Dated this ____ day of December 2016

21 Respectfully Submitted,
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23 PUBLIC SAFETY COMMITTEE

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James Duncan

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Lee W. Hammen

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Katrin Patience

Tony Krueger

Mike Thomas

Duly and officially adopted by the County Board on: _____

Signed: _____
Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed: _____
County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to accept and expend donations for Outagamie County CERT (Community Emergency Response Team)

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)
 CERT is a rehabilitation team that provides aid to County fire and law enforcement agencies upon their request. This team consists of volunteers, but there are costs involved such as supplies and vehicle maintenance. Emergency Management currently budgets for miscellaneous CERT supplies; the fire and law enforcement agencies assisted by CERT reimburse the County for gas, coffee, water, food, etc. used. The CERT vehicle is a 1996 truck with a command trailer, both of which are past donations of Appleton Fire. With the goal of having the CERT become self-sustainable, Emergency Management, along with the CERT team, is planning another fundraiser. As was the case early this year, this 2nd fundraiser will be a 20 week raffle. All tickets will be sold and then a drawing will be held once a week for 20 weeks. This budget adjustment will allow us to receive and expend the donated funds for CERT purposes. The 2017 budget line items below are an estimate. Any funds remaining at the end of the year will revolve for CERT use in the subsequent year.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None

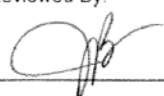
- 3. Is the specific cost or revenue included in the current year's budget? yes () no () partially (X)
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (X) n/a ()
- 5. Is the proposal to accept additional revenues only? yes () no (X)
- 6. Does this request modify/adjust the current year budget? yes () no (X) 2017 Budget
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
CERT Contributions	Miscellaneous-Donations	2140200.4500	20,000
CERT Contributions	Supplies	2140200.5400	10,000
CERT Contributions	Purchased Services	2140200.5500	10,000

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes () no (X) n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost 10,000
Annual Revenue 10,000

Fiscal Note Prepared by: Lisa Van Schyndel

For Financial Services purposes only	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: Detail Expenditures Account Number Amount
Date: <u>11/14/16</u>	_____
Comments:	_____