

***RESOLUTION NO.: 33—2016-17***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

*2/3 MAJORITY – 24 VOTES*

1 Through the administration of two large scale Targeted Runoff Management (TRM)  
2 Grants (Ashwaubenon Creek Sediment and Dutchman Creek Sediment), the Land  
3 Conservation Department (LCD) exceeded the targeted intergovernmental revenue for  
4 TRM grant staff by \$8,949 for 2016. LCD staff applied for and were awarded eligible  
5 “Local and Force” assistance reimbursement for staff expenses incurred for compliance  
6 reviews, design, construction management, and inspection/certification activities for the  
7 installation of projects associated with these grant agreements. Therefore, the Land  
8 Conservation Department is requesting to amend their 2016 budget to increase revenues  
9 and expenditures for the unanticipated grant revenue. This will allow extra hours for an  
10 existing Technician I to continue an ongoing project to scan departmental files to  
11 Laserfiche and continue other GIS mapping projects through 2016. The revenues and  
12 expenditures will be included in the 2017 budget to continue these projects. There is no  
13 local match required for these grant funds.

14  
15 NOW THEREFORE, the undersigned members of the Agriculture, Extension Education, Zoning  
16 & Land Conservation Committee recommend adoption of the following resolution.

17 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve of amending  
18 the Land Conservation Department 2016 revenue and expenditure budgets to accept and expend the  
19 Targeted Runoff Management grant funds in the amount of \$8,949 which will be used for additional  
20 hours for an existing Technician I position, as noted on the attached fiscal note which by reference is a  
21 part hereof, and

22 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
23 of this resolution to the Outagamie County Finance Director, the Outagamie County Executive, and the  
24 Outagamie County Land Conservationist.

25 Dated this \_\_\_\_ day of August 2016

26 Respectfully Submitted,  
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28 AGRICULTURE, EXTENSION  
29 EDUCATION, ZONING & LAND  
30 CONSERVATION COMMITTEE  
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Daniel Rettler

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Keith Suprise

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Debbie Vander Heiden

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Dan Melchert

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B.J. O'Connor-Schevers

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed: \_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed: \_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to Accept and Expend Grant Revenue – Targeted Runoff Management Grants

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

Through the administration of two large scale Targeted Runoff Management (TRM) Grants (Ashwaubenon Creek Sediment and Dutchman Creek Sediment), the Land Conservation Department (LCD) exceeded the targeted intergovernmental revenue for TRM grant staff by \$8,949 for 2016. LCD staff applied for, and were awarded, eligible "Local and Force" assistance reimbursement for staff expenses incurred for compliance reviews, design, construction management, and inspection/certification activities for the installation of projects associated with these grant agreements. Therefore, the Land Conservation Department is requesting to amend its 2016 budget to increase revenues and expenditures as shown below to accept the unanticipated grant revenue. This will allow extra hours for an existing Technician I staff to continue an ongoing project to scan departmental files to Laserfiche and continue other GIS mapping projects through 2016. The revenues and expenditures will be included in the 2017 budget to continue these projects. There is no local match required for these grant funds.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None


- 3. Is the specific cost or revenue included in the current year's budget?                      yes ( )    no ( x )    partially ( )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes ( )    no ( x )    n/a ( )
- 5. Is the proposal to accept additional revenues only?                      yes ( )    no ( x )
- 6. Does this request modify/adjust the current year budget?                      yes ( x )    no ( )  
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

<u>COST CENTER NAME</u>	<u>LINE ITEM</u> <small>(i.e. Salaries, Supplies, Etc.)</small>	<u>ACCOUNT NUMBER INCLUDING COST CENTER</u> <small>(i.e. 1004100.5100, 1004100.5400, etc.)</small>	<u>INCREASE (DECREASE) AMOUNT</u>
Land Conservation Dept	Intergovernmental Revenue	1008200.4225.10	8,949
Land Conservation Dept	Salaries	1008200.5100	7,833
Land Conservation Dept	Fringe Benefits	1008200.5200	1,116

**Annual and Long-Term Impact**

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      yes ( x )    no ( )    n/a ( )
- 9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost    0  
Annual Revenue    0

Fiscal Note Prepared by: Greg Baneck/Carla Masten

<b>For Financial Services purposes only</b>	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: <u>Detail Expenditures Account Number</u> <u>Amount</u>
Date: <u>7/21/16</u>	_____
Comments:	_____