

\*\* MINUTES \*\*  
\* \* OUTAGAMIE COUNTY BOARD \* \*

Office of the County Clerk, May 24, 2016.

The Board met pursuant to adjournment, and is called to order by Chairperson Nooyen at 6:30 p.m. in the County Board Room, located at 410 South Walnut Street, Appleton, Wisconsin.

ROLL CALL: 36 present. Members present: Thompson, Miller, Grady, Patience, Gabrielson, Strenn, Hammen, T. Krueger, J. Krueger, Lamers, Meyer, McDaniel, Wegand, De Groot, Vanden Heuvel, Lemanski, Groat, Spears, Stueck, Thomas, Thyssen, Hagen, Klemp, Pleuss, Nooyen, Duncan, Culbertson, Sturn, Buchman, Griesbach, Clegg, VanderHeiden, O'Connor-Schevers, Rettler, Melchert, and Suprise.

The Pledge of Allegiance was offered by Chairperson Nooyen.

MINUTES OF MAY 10, 2016

Supervisor Duncan moved, seconded by Supervisor Culbertson, to approve the minutes of the May 10, 2016, County Board meeting.

ROLL CALL: 36 aye. MINUTES OF THE MAY 10, 2016, BOARD MEETING ARE APPROVED.

SPECIAL ORDER OF BUSINESS

Space and Security Needs Oversight Committee Update – Kara Homan and Paul Farrell

Planner Kara Homan provided an overview to members regarding the Space and Security Needs Oversight Committee work. Since the last update, the bonding resolution was approved and pre-design work has been ongoing. In approximately three weeks, the pre-design work should be completed with recommendations for parking and relocating the Sheriff. The Sheriff relocation decision is awaiting the State Patrol's collaboration decision. If the State Patrol decides to collaborate with the county, work would include further negotiations, financial/legal decisions would be developed, and a Memorandum of Understanding being established.

Planner Homan reviewed the overall budget and the pre-design work. Sharing of mechanical systems for cost savings with the new build and current buildings was reviewed and developed. In Meeting Room 3 (County Administration Building), various detailed plans are available for viewing. The next phase will include schematic design. A Security Subcommittee has been formed for advising, with a McMahon security consultant assisting on recommendations.

Planner Homan reported that the committee considered two options. Option D1 would build an approximate 66,000 square foot (sf) new building with both the HHS South and HHS North buildings being fully renovated. Option D1 would involve minimal new construction while maximizing reuse of existing buildings. However, with Option D1 the HHS South building, although structurally sound, is inefficient and would need major upgrading.

Option D2 is 20,000 sf larger than Option D1 with HHS North being renovated and HHS South

remaining untouched. Option D2 provides additional square footage at nearly the same cost while better meeting goals of agencies and customer centric organization for the main public entrance. At the May 18 oversight meeting, the committee endorsed Option D2.

Site selection is ongoing for the Sheriff. GIS analysis assisted with looking at drive times and zoning to develop a short list of sites. McMahon will conduct a cost comparison and analysis. Corporation Counsel Joe Guidote reported that discussions and negotiations regarding the various sites are done in closed sessions to accommodate the confidentiality of those negotiations.

Once pre-design is complete, preparation will begin quickly to release RFP/RFQ for final design for architectural/engineering services. Bidding documents would be released in early winter, for advantages of receiving better pricing. Regarding the timing of hiring a construction manager, the recommendation is to bid the general contractor work out first and then the construction management job next for competitive pricing and to obtain a quality firm for construction management.

Parking solutions are being reviewed ensuring customer needs are met as well as safety and efficiency needs for employees. Sequencing for construction will be considered.

During question and answer, discussion took place on parking solutions during both construction and final plans, leasing/property negotiations for parking; whether a construction project manager would be needed for the whole project or only the downtown campus (Homan reported the Sheriff move is not as complex and would not need that level of service); security of the family court program and the work of the security subcommittee/McMahon expert; accounting for construction worker parking; costing of the project; construction oversight agenda/minutes being available to the County Board through Dropbox; and that regular project updates would continue to the County Board.

#### Future Funding of CTH CA(College Avenue) – Dean Steingraber

Highway Commissioner Dean Steingraber reported that CTH CA project will be a reconstruction between CTH CB & Casaloma Drive.

Reconstruction includes the intersections being renovated (possibly with roundabouts) and east and westbound lanes being moved closer together to allow for a multipurpose trail on north side. Project costs will be approximately \$10 million with \$6 million coming from federal funds; \$2 million from county funds; and \$2 million from municipal funds from the Towns of Grand Chute and Greenville. The schedule includes finalizing 2016 agreements; preliminary engineering occurring in 2017-18; right of way acquisition occurring in 2019; and construction occurring in 2020. Construction must be completed by 2021 or the federal funding would be lost.

Commissioner Steingraber discussed project details which will consider improved safety, stormwater management, and aesthetics. Highway staffing was discussed and the need to balance highway operations on this large project with other work requirements of the department including supplemental work handled for county departments (landfill project) and municipalities. Construction is offset in the winter months with winter maintenance. Cost

incident to labor (CIL) charges are impacted with varying activity levels of the department.

During question and answer, discussion took place on when the current CTH CA was built/reconstructed; the anticipated longevity of the project; timeline; and CIL, machinery and administrative rates of the department.

Supervisor Groat requested to be excused from the meeting. No objections; so ordered.

#### ESTABLISH ORDER OF THE DAY

Supervisor Lemanski requested Resolution No. 135 be held in the committee. No objection; so ordered.

COMMUNICATIONS – None.

PUBLIC PARTICIPATION FOR A PERIOD OF FIFTEEN MINUTES (PERTINENT TO THE RESOLUTIONS OF THE DAY) – None.

#### APPOINTMENTS

A letter was received from County Executive Nelson nominating Michael DeBruler as the Grand Chute Fire Department representative to the Local Emergency Planning Committee.

Supervisor Thyssen moved, seconded by Supervisor Griesbach, for confirmation of the above-listed appointment.

ROLL CALL: 34 aye, 2 absent. APPOINTMENT OF DEBRULER IS CONFIRMED TO THE LOCAL EMERGENCY PLANNING COMMITTEE.

#### REPORT BY THE COUNTY EXECUTIVE

County Executive Thomas Nelson wished the following supervisors a happy birthday: Supervisors Griesbach (May 31) and Supervisor Clegg (June 1). A round of applause was given each. County Executive Nelson reported:

- Space Needs - Executive Nelson thanked Planner Kara Homan and Maintenance Supervisor Paul Farrell for their work/skills/expertise on the Space Needs project.
- Maintenance - The design work for the Clerk of Courts counter upgrade has been completed. The project will improve security and work flow. Bids are due by June 16; construction starting soon thereafter. Vinton Construction is installing additional street parking around the downtown campus. The City of Appleton had agreed to add stalls as part of the exhibition center lot purchase. With Eighth St. nearly complete, work on Walnut and Elm St. stalls should conclude before July.
- Airport - A May 13 preconstruction meeting was held regarding the Consolidated Car Rental Facility project. Contracts have been signed and the project will likely begin next week. Bids were received for the Snow Removal Equipment Building with SMA construction being the low bidder, at roughly \$2.75 million. The airport will invest around \$700,000 for our match of the FAA grant. 2015 and 2016 FAA entitlement funding plus state and local revenue will be used to complete this project. Work continues on the terminal roof repair project, with the majority of the main work complete. The project should be finished next

week. The TSA Pre-Check Program has been popular, with all of the appointments booked and many walk-in appointments occurring. The Airport continues creative marketing strategies, including the return of the ATW Ice Cream Tour Bus. Five new commercials are being filmed this week for special summer promotions.

- Finance - The department continues implementation of the HR/Payroll system. Staff is finalizing the 2015 Comprehensive Annual Financial Report, Single Audit Report, and completing and filing the Annual State Report.
- Recycling & Solid Waste - The Highway Department is partnering with Recycling & Solid Waste to complete the Northeast Landfill Phase III expansion. Employing eight 40-ton haul trucks, two excavators, two bulldozers, a grader and a micro-fleet of support equipment, crews will move more than 9,000 cubic yards of clay every day.
- Brewster Village (BV) - Staff are excited about chartering a Cycling Without Age chapter in the Fox Cities, in partnership with the Fox Cities Cycling Association and Fox Cities Greenways. The program will be initiated this summer with Greenways supporting the purchase of a rickshaw to be located at BV. Fundraising is underway for additional rickshaws. On May 11, BV hosted a retirement reception for FVTC's Jim Beard, who was instrumental in landscaping projects on the Brewster campus. Jim was also a key partner in recent Outagamie County Cemetery upgrades. Executive Nelson honored Jim's service by issuing a special executive proclamation at the event. Jim will continue to be a valuable participant in county projects in the future.
- Highway - Reconstruction on CTH CE & CTH HH is scheduled to begin July 5 with target completion Oct. 14. Work on CTH XX, from River Road to Embarrass River Bridge, begins this week and will continue through mid-June. Reclamation, shaping, paving, shouldering and striping on CTH MM, from Hortonville to Stephenville, will begin July 5.
- Parks - The Plamann Park Children's Farm is open. A new donor recognition board and information center near the donation vault is being planned. Visitors may contribute directly into the vault or take an envelope to make a tax deductible donation. Staff is preparing for a June 4 Plamann Lake opening. Plans to expand the lake's concession stand to serve park's users are underway. The first annual Plamann Park Kids Day is scheduled for June 11. An information booth has been set up at Neuroscience Field about the event and interest has been keen. If interested in volunteering, contact Kristine Butzine at 832-4791. The CE Trail upgrade begins next month. Upgrades include new benches, a formal picnic area in the CE Trail parking lot, ADA accessible concrete pads for the benches and picnic area, and new signage.

During question and answer, discussion took place on the Appleton Exhibition Center and impact to parking, global entry card acceptance at the Airport (Executive will inquire and get back to the Board); and the statewide conference award to Public Health Mary Dorn and her team.

#### REPORT AND PRESENTATION OF COUNTY LOBBYIST

County Lobbyist Mark Wadium reported:

- Legislative Staff/Legislative Council – Lobbyist continues making office visits with staff regarding upcoming Legislative Council Study Committees. Legislative Council State/Tribal Relations will likely look at Safe Haven and Tribal ID cards.

- Joint Finance Committee (JFC)/Family Care 2.0 - Lobbyist continued making office visits pending the JFC's meeting on Family Care 2.0. County Health and Human Services (HHS) has expressed concerns with people falling through cracks during transition and is wondering if better coordination with Medicaid and Medicare is obtainable. Lobbyist has been told that it is up to Sen. Darling's office when JFC votes on the Family Care 2.0 issue.
- WI Department of Revenue projections: Lobbyist Wadium provided latest information from Legislative Fiscal Bureau Director Bob Lang regarding [April's general purpose tax revenue collections](#). April collections are in line with budget projections.
- State Self Insurance Model - The [State's Group Insurance Board is hearing updates](#) on RFPs for moving State employees to a self insurance model. Savings are anticipated to be experienced. Roll out would occur in 2018 after review of RFP this summer, and [ETF staff evaluating responses](#).
- Lincoln Hills – Lobbyist Wadium shared the following link regarding an article of a teen hospitalized after receiving wrong medicine at Lincoln Hills. Link: [HERE](#).
- State Criminal Justice Council – Lobbyist attended the 5-23-16 meeting in Madison. The Council heard about crime trends, the FBI moving to incident based reporting, and jail population statistics. Links include dashboard information from the [Dept. of Corrections](#) and from the Dept. of Justice ([arrest data](#)). TAD funding: 58 counties and tribes report they anticipate applying for TAD grants. The \$2 million funds might fund 15 programs.
- Affordable Care Act (ACA) - Lobbyist provided links regarding [a judge's ruling for the House Republicans lawsuit against the Obama administration over ACA](#) and [price hikes that are on the way](#).

#### UNFINISHED BUSINESS

Resolution No. 135—2015-16 – Health and Human Services Committee. Oppose proposed legislation which would make changes to the current law governing veterans affairs, changes to powers of officials or employees of the Department of Veterans Affairs, changes to the powers of the Board of Veterans Affairs, and changes regarding the maintenance of veterans homes.

- At the February 9, 2016 County Board meeting, Supervisor Krueger moved, seconded by Supervisor Iverson, for adoption. Supervisor Thomas moved, seconded by Supervisor Pleuss, to refer Resolution No. 135 to the Health and Human Services Committee. Motion carried.
- At the February 23, 2016 County Board meeting, Supervisor Iverson requested that Resolution No. 135 be held in committee. No objection; so ordered.
- At the March 8, 2016 County Board meeting, Supervisor Lemanski requested that Resolution No. 135 be held in the Health and Human Services Committee. No objections, so ordered.
- At the March 22, 2016 County Board meeting, Supervisor Lemanski requested to hold Resolution No. 135 in committee. No objections, so ordered.
- At the April 19, 2016 County Board meeting, Supervisor Lemanski requested to hold Resolution No. 135 in committee. No objections; so ordered.
- At the May 10, 2016 County Board meeting, Supervisor Lemanski requested to hold Resolution No. 135 in committee. No objections; so ordered

At the May 24, 2016 County Board meeting, Resolution No. 135 was held in committee (see Establish Order of the Day).

NEW BUSINESS

Resolution No. Z-4—2016-17 – Agriculture, Extension Education, Zoning & Land Conservation Committee. Approve of the proposed rezoning request for Marton Properties LLC of 2.69 acres in the Town of Grand Chute from Office Commercial District to Local Commercial District.

Supervisor Rettler moved, seconded by Supervisor Suprise, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. Z-4—2016-17 IS ADOPTED.

Resolution No. 7—2016-17 – Public Safety Committee. Authorize the Sheriff's Department to apply for, accept and expend the 2016 Seat Belt Enforcement Grant Funds of \$35,200, with \$8,800 of county budgeted match funds, as noted on the fiscal note.

Supervisor Duncan moved, seconded by Supervisor Patience, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. 7—2016-17 IS ADOPTED.

Resolution No. 8—2016-17 – Legislative Audit & Human Resources Committee. Authorize and approve of amending the TABLE OF ORGANIZATION FOR THE SHERIFF'S DEPARTMENT for cost center 1008007, with budget changes as noted in the resolution and on the fiscal note, as follows:

- eliminate (1) full-time patrol officer position from the Sunset Chart effective July 1, 2016,
- eliminate (1) full-time patrol officer position from the Sunset Chart effective January 1, 2017,
- add (1) full-time law enforcement specialist position effective July 1, 2016,
- add (1) full-time patrol officer position effective January 1, 2017,
- add (3) part-time sunset patrol officer positions effective July 1, 2016, and
- add (3) part-time sunset patrol officer positions effective January 1, 2017.

Supervisor Thyssen moved, seconded by Supervisor Griesbach, for adoption.

ROLL CALL: 34 aye, 1 nay, 1 absent. RESOLUTION NO. 8—2016-17 IS ADOPTED.

Resolution No. 9—2016-17 – Agriculture, Extension Education, Zoning & Land Conservation Committee. Approve the grant of \$10,000 from the Oneida Tribe of Indians of Wisconsin, and amend the Land Conservation Department 2016 revenue and expenditure budgets by the grant amount of \$10,000 for work to be completed by existing Land Conservation staff and the Highway Department in 2016, as noted on the attached fiscal note.

Supervisor Rettler moved, seconded by Supervisor VanderHeiden, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. 9—2016-17 IS ADOPTED.

Resolution No. 10—2016-17 – Agriculture, Extension Education, Zoning & Land Conservation Committee. Approve the NEW Water Professional Services agreement, and approve amending

the Land Conservation Department 2016 revenue and expenditure budgets in the amount of \$60,000 for work to be completed by existing Land Conservation staff in 2016, as noted on the attached fiscal note and attached agreement.

Supervisor Rettler moved, seconded by Supervisor VanderHeiden, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. 10—2016-17 IS ADOPTED.

Resolution No. 11—2016-17 – Agriculture, Extension Education, Zoning & Land Conservation and Legislative/Audit & Human Resources Committees. Oppose the UW-Cooperative Extension Multi-County Reorganization Plan approved by Chancellor Sandeen, Chancellor of the UW Colleges and UW Cooperative Extension.

Supervisor Patience moved, seconded by Supervisor Thyssen, for adoption.

ROLL CALL: 35 aye, 1 absent. RESOLUTION NO. 11—2016-17 IS ADOPTED.

Ordinance No. A—2016-17 – Finance Committee. Recommend adoption of the list of depositories as noted in the ordinance.

Supervisor Lemanski moved, seconded by Supervisor Stueck, for adoption.

ROLL CALL: 34 aye, 1 abstain, 1 absent. ORDINANCE NO. A—2016-17 IS ADOPTED.

Supervisor Sturn moved, seconded by Supervisor Lemanski, to reconsider Ordinance No. A for the purpose of lock in.

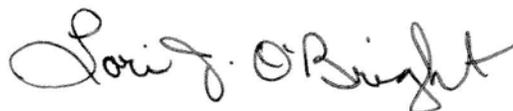
ROLL CALL to reconsider: 34 aye, 1 nay, 1 absent. ORDINANCE NO. A—2016-17 IS RECONSIDERED.

ROLL CALL to adopt and lock in: 34 aye, 1 abstain, 1 absent. ORDINANCE NO. A—2016-17 IS ADOPTED & LOCKED IN.

REPORTS – None.

Supervisor Thyssen moved, seconded by Supervisor Klemp, to adjourn until June 14, 2016, at 6:30 p.m.

The meeting adjourned at 7:50 p.m.



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Lori O'Bright, County Clerk