

ZONING DEPARTMENT

MEMO

TO: Honorable Outagamie County Board of Supervisors

FROM: Timothy P. Roach, Zoning Administrator

DATE: January 20, 2016

This is to advise that the Zoning Committee will be conducting a Public Hearing on February 9, 2016 to consider the proposed amendment to the Outagamie County Sanitary Ordinance Section 42-29.

PETITIONER: Outagamie County

TOWN OF: Sanitary Ordinance applies to all areas of the County

A copy of the public hearing notice has been forwarded to all County Board Supervisors.

The proposed ordinance amendment will allow the service providers to electronically report all maintenance events performed on septic systems. Currently the ordinance requires the provider and homeowner to report on paper forms. The hearing notice contains the entire proposed amendment to the ordinance.

File No. Z-2-16

NOTICE OF PUBLIC HEARING

OUTAGAMIE COUNTY

TO WHOM IT MAY CONCERN:

The Outagamie County Zoning Committee will hold a public hearing on February 9, 2016 at 10:30 a.m., at the Outagamie County Administration Building, Second Floor, County Board Room, 410 S. Walnut Street, Appleton, Wisconsin, to consider amending the Outagamie County Sanitary Ordinance Section 42-29 Maintenance program (c). The current ordinance requires all maintenance events to be reported on paper forms provided by the Zoning Department with signatures required by the service provider and the property owner. The Zoning Department has upgraded this program to accept digital on line reporting by the service providers. The proposed text amendments will allow for the more efficient way of reporting the maintenance event:

(c)

Every three years after the installation of a private sewage disposal system, the issuing agent shall provide the owner with **a notice to conduct a maintenance event to the (POWTS)**. The notice shall be sent to the owner at least 30 days prior to its due date. ~~certification form at least 30 days prior to its due date.~~ This requirement also applies to all existing systems included in the maintenance program. **The maintenance event shall be reported to the department as specified by the department in the notice. The maintenance event must be conducted by one of the following:** ~~The certification form must be co-signed by the owner and must be filled out by either:~~

- (1) A licensed master plumber or master plumber restricted service.
- (2) A certified septage-servicing operator under Wis. Admin. Code ch. NR 114.
- (3) County or state personnel licensed to inspect septic systems.
- (4) A registered private on-site wastewater treatment systems (POWTS) maintainer.

(d)

The certification-~~form~~ will state that:

- (1) The private sewage disposal system is in proper operating condition.
- (2) The septic tank was recently pumped by a licensed septic tank pumper or it was inspected and is less than one-third full of sludge and scum.

Key: **Added verbiage** ~~Removed verbiage~~

The purpose of this hearing is to provide the citizens of Outagamie County an opportunity to comment on the proposed amendment to the Outagamie County Sanitary Ordinance.

For particulars, reference is made to documents on file in the Office of Planning and Zoning Administration, 3rd floor, County Administration Building, 410 South Walnut Street, Appleton, Wisconsin. Phone: (920) 832-5255.

Any interested person may address the Zoning Committee by letter or appear in person or by agent and be heard.

Dated this 12th day of January, 2016.

OUTAGAMIE COUNTY ZONING COMMITTEE

DAN RETTLER, CHAIRMAN

File No.: Z-2-16

Published: January 26, 2016 and February 2, 2016

Accommodation Notice

Any person requiring special accommodation who wishes to attend this meeting should contact the Zoning Department at (920) 832-5255 at least 48 hours in advance.

**OUTAGAMIE COUNTY ZONING DEPARTMENT
REZONING REVIEW**

File Number:	Z-2-16
Applicant:	Text Amendments to Outagamie County Sanitary Ordinance
Location:	Outagamie County

The following is a proposed text amendment to Chapter 42 Outagamie County Sanitary Ordinance:

(c)Every three years after the installation of a private sewage disposal system, the issuing agent shall provide the owner with a notice to conduct a maintenance event to the (POWTS). The notice shall be sent to the owner at least 30 days prior to its due date. ~~certification form at least 30 days prior to its due date.~~ This requirement also applies to all existing systems included in the maintenance program. The maintenance event shall be reported to the department as specified by the department in the notice. The maintenance event must be conducted by one of the following: ~~The certification form must be co-signed by the owner and must be filled out by either:~~

- (1) A licensed master plumber or master plumber restricted service.
- (2) A certified septage-servicing operator under Wis. Admin. Code ch. NR 114.
- (3) County or state personnel licensed to inspect septic systems.
- (4) A registered private on-site wastewater treatment systems (POWTS) maintainer.

(d)

The certification ~~form~~ will state that:

- (1) The private sewage disposal system is in proper operating condition.
- (2) The septic tank was recently pumped by a licensed septic tank pumper or it was inspected and is less than one-third full of sludge and scum.

Key: Added verbiage ~~Removed verbiage~~

The proposed changes will allow the Zoning Department to accept digital on line reporting from service providers performing the required maintenance event on Private Onsite Waste Treatment System (POWTS), septic systems. The current ordinance language requires signatures from the property owner and the service provider on a paper form supplied by the County Zoning Department. The Zoning Department has improved the maintenance program to become more efficient and user friendly with the digital and electronic enhancements. It is very inefficient for the service provider to obtain property owner signatures when service the septic system. The ordinance change will codify the digital improvements that have been made.

The Zoning Staff recommends approval of the proposed text amendment. The County will be able to fulfill its obligation and have every septic system in the county on a maintenance program.