

RESOLUTION NO.: 137—2015-16

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

2/3 MAJORITY – 24 VOTES

1 CERT is a rehabilitation team that provides aid to county fire departments and law
2 enforcement agencies upon their request. This team consists of volunteers but there are
3 costs involved with vehicle and equipment maintenance as well as future needs.
4 Emergency Management currently budgets for miscellaneous CERT supplies and the
5 fire departments and law enforcement agencies assisted by CERT reimburse the
6 county for gas, coffee, water, food, etc. The CERT vehicle is owned by the Housing
7 Authority which absorbs all maintenance and storage expenses for the vehicle. The
8 vehicle maintenance costs are becoming burdensome for the Housing Authority;
9 therefore, an alternative CERT funding source was sought. Emergency Management,
10 along with the CERT team, is working on fundraising with the goal of having the
11 CERT to become self sustainable. Fundraising will take place over a 20 week period
12 in which raffle tickets will be sold. A drawing will be held once all raffle tickets are
13 sold. The fiscal note will allow the donated funds to be deposited into various
14 accounts in order to expend the donated funds for CERT purposes. Any funds
15 remaining at the end of the year will revolve for CERT use in the subsequent year.
16

17 NOW THEREFORE, the undersigned members of the Public Safety Committee
18 recommend adoption of the following resolution.

19 BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve
20 accepting and expending the donated funds for CERT purposes, as noted on the attached fiscal
21 note, which by reference is made a part hereof, and

22 BE IT FURTHER RESOLVED, that the Outagamie County Board of Supervisors does
23 approve of revolving any funds remaining at the end of the year for CERT use in the subsequent
24 year, and

25 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a
26 copy of this resolution to the Outagamie County Emergency Management Director and the
27 Outagamie County Finance Director.

28 Dated this ____ day of February 2016

29 Respectfully submitted,
30 PUBLIC SAFETY COMMITTEE
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James Duncan

Katrin Patience

Lee Hammen

Mike Thomas

Tony Krueger

Duly and officially adopted by the County Board on: _____

Signed:

Board Chairperson

County Clerk

Approved: _____

Vetoed: _____

Signed:

County Executive

OUTAGAMIE COUNTY FISCAL NOTE

INTRODUCTION: This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1675), Controller (1674) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request to accept and expend donations for Outagamie County CERT (Community Emergency Response Team)

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

CERT is a rehabilitation team that provides aid to the County fire departments and law enforcement agencies upon their request. This team consists of volunteers, but there are costs involved with vehicle and equipment maintenance as well as future needs. Emergency Management currently budgets for miscellaneous CERT supplies; and the fire departments and law enforcement agencies assisted by CERT reimburse the County for the gas, coffee, water, food, etc. used. The current CERT vehicle is owned by the Housing Authority which absorbs all of the maintenance and storage expenses for the vehicle. The vehicle maintenance costs are becoming burdensome for the Housing Authority, so an alternative CERT funding source was sought. Emergency Management, along with the CERT team, is working on fundraising with the goal of having the CERT become self sustainable. We are in the process of doing a 20 week fundraising in which we will be selling raffle tickets. All tickets will be sold and then a drawing will be held once a week for 20 weeks. This fiscal note will allow us to receive and expend the donated funds for CERT purposes. The budget line items below are an estimate. Any funds remaining at the end of the year will revolve for CERT use in the subsequent year.

Current Year Budget Impact (Check one or more of the following boxes)

Revenues Expenses (Cost) None


- 3. Is the specific cost or revenue included in the current year's budget? yes () no () partially (X)
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item? yes () no (X) n/a ()
- 5. Is the proposal to accept additional revenues only? yes () no (X)
- 6. Does this request modify/adjust the current year budget? yes () no (X)
If no, skip to question 8 below.
- 7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
CERT Contributions	Miscellaneous - Donations	2140200.4500	25,000
CERT Contributions	Supplies	2140200.5400	10,000
CERT Contributions	Purchased Services	2140200.5500	15,000

Annual and Long-Term Impact

- 8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue? yes () no (X) n/a ()
- 9. What is the anticipated annual and/or long-term cost or revenue impact? Annual Cost 10,000
Annual Revenue 10,000

Fiscal Note Prepared by: Lisa VanSchyndel

For Financial Services purposes only	
Reviewed By: 	If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below: Detail Expenditures Account Number Amount 2140200.4510.20 25,000
Date: <u>1/22/16</u>	
Comments:	