

# ***ORDINANCE NO.: B--2014-15***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***MAJORITY***

1           The Legislative/Audit and Human Resources Committee would like to amend the  
2           Outagamie County Board Rules, found in Chapter 2 of the Outagamie Code of  
3           Ordinances, Division 3. STANDING COMMITTEES, Section 2-163, Duties,  
4           number 7.

5  
6           NOW THEREFORE, the undersigned members of the Legislative/Audit and Human  
7           Resources Committee recommend adoption of the following ordinance.

8           BE IT ORDAINED, that the Outagamie County Board of Supervisors does recommend  
9           that Chapter 2 of the Outagamie Code of Ordinances, Division 3. STANDING COMMITTEES,  
10          Section 2-163, Duties, number 7; be changed as follows (additions are in bold and italics and  
11          deletions are stricken):

12           **Sec. 2-163. Duties.** 

13           The duties of the Finance Committee shall be to:

- 14           (1)       Annually review the county budget prepared by the County Executive for  
15                      submission to the County Board and make its recommendations at the  
16                      annual meeting in November.
- 17           (2)       Advise the County Executive and his staff on policy and legislation regarding  
18                      financial and purchasing matters.
- 19           (3)       Prepare schedule of fees and charges for instruments, services, blanks and  
20                      forms as are carried by the County for the convenience of the public.
- 21           (4)       Make a contract for emergency expenditures that may be incurred by any  
22                      office or department of the County not exceeding \$5,000.00.
- 23           (5)       Review all financial reports submitted by the County Executive, County  
24                      Officials and Auditors. Recommend to the County Board Auditors for the  
25                      audit of financial records, reports and internal controls as required by law,  
26                      State Statute or as deemed necessary.
- 27           (6)       Recommend to the County Board necessary insurance protection for the  
28                      County.

- 1           (7)     Act as the County's in Rem Committee ***and members of the Finance***  
2                   ***Committee shall serve on the Bond Review Committee along with the***  
3                   ***County Board Chair.***
- 4           (8)     Meet with the State Department of Taxation, Equalization Committee to keep  
5                   the County informed on all equalization matters.
- 6           (9)     Recommend to the Executive for appointment one committee member and  
7                   one alternate to serve as liaison to the University of Wisconsin Fox Valley  
8                   Campus, the Coordinating Council Committee and the East Central  
9                   Wisconsin Regional Planning Commissions.
- 10          (10)    Evaluate the qualification of candidates for the position of County fiscal  
11                  auditor as may be established under Wis. Stats. § 59.47.
- 12          (11)    Recommend to the County Board such financial programs designed to  
13                  improve the economic status of the community.
- 14          (12)    Have advisory responsibilities for and over the conduct of performance audits  
15                  done by the County or for the County and may:
  - 16                  a.     Study and review the post audit or other reports submitted by any firm  
17                          providing audit services for the County, including conferring with any  
18                          firm providing audit services and with other standing committees in  
19                          regard to such reports and, if necessary, confer with any audit in  
20                          order to obtain full and complete information in regard to any fiscal  
21                          transactions and governmental operations within the County.
  - 22                  b.     Refer to the County Board or to an appropriate standing committee  
23                          information that warrants action by the County Board or by a  
24                          committee of the Board. Seek the advice of the appropriate standing  
25                          committee with respect to the program/performance portion of an  
26                          audit relating to a County department, Board, committee,  
27                          commission, division or agency which is within the budgetary/policy  
28                          purview of such committee.
  - 29                  c.     Annually determine within the resources provided by the County  
30                          Board which County departments, programs, operations, activities or  
31                          functions should be subjected to fiscal and performance evaluations  
32                          or audits and ensuring any such audit be conducted in accordance  
33                          with government auditing standards.
- 34          (13)    Claims with an actual value of less than \$10,000.00 may be denied by the  
35                  County Finance Committee with no County Board approval required; claims  
36                  with an actual value of \$10,000.00 or more will require County Board denial  
37                  after review by the Finance Committee.
- 38          (14)    Approve all County imposed rates or fee changes proposed in the annual  
39                  budget and recommend adoption of these rates/fees to the County Board as  
40                  part of the budget process. Rates/fees not approved during the annual  
41                  budget process shall be brought before the Finance Committee for approval

1 and the Finance Committee shall draft a resolution for County Board  
2 approval., and  
3

4 BE IT FURTHER ORDAINED, that this ordinance shall be in full force and effect upon  
5 approval by the Outagamie County Board of Supervisors and published per §59.14 and  
6 §66.0103, and

7 BE IT FINALLY ORDAINED, that the Outagamie County Clerk be directed to forward  
8 a copy of this Ordinance to Municipal Code Corporation for inclusion in the Outagamie County  
9 Code of Ordinances.

10 Dated this \_\_\_\_ day of June, 2014

11 Respectfully Submitted,

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13 LEGISLATIVE/AUDIT &  
14 HUMAN RESOURCES COMMITTEE  
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16  
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18 \_\_\_\_\_  
19 Travis Thyssen

\_\_\_\_\_   
Shane Griesbach

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21  
22  
23 \_\_\_\_\_  
24 James Pleuss

\_\_\_\_\_   
Marcia Trentlage

25  
26  
27  
28 \_\_\_\_\_  
29 Matthew Strenn

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32 Duly and officially adopted by the County Board on: \_\_\_\_\_  
33

34 Signed: \_\_\_\_\_  
35 Board Chairperson County Clerk

36  
37 Approved: \_\_\_\_\_ Vetoed: \_\_\_\_\_  
38

39 Signed: \_\_\_\_\_  
40 County Executive