

***RESOLUTION NO.: 148--2012-13***

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

***2/3 MAJORITY – 24 VOTES***

1           The 2013 Adopted budget included \$334,000 for the Justice Center Energy Recovery  
2           System project. The lowest qualified bid for this project came in at \$349,138. With a  
3           contingency component of 10%, the total cost is projected to be approximately \$384,000.  
4           This project is anticipated to reduce annual utility consumption and cost at the Justice  
5           Center by approximately \$25,000. That \$25,000 has been removed from the 2013 Justice  
6           Center operating budget. In order to appropriate enough funds for the bid and  
7           contingency component, a request to transfer \$50,000 from the Administration Building  
8           Renovation Move Project, (not the construction budget but the non-construction budget)  
9           to this project is required. The Administration Building Renovation Move Project is  
10          currently projected to be significantly under budget. Additionally, the availability of  
11          Focus on Energy Funds is being reviewed as some programs have been reinstated this  
12          year and this project may qualify for funds. If Focus on Energy Funds are received, the  
13          net cost of this project will be reduced.

14  
15          NOW THEREFORE, the undersigned members of the Property, Airport, Recreation and  
16          Economic Development Committee recommend adoption of the following resolution.

17          BE IT RESOLVED, that the Outagamie County Board of Supervisors does approve transferring  
18          \$50,000 from the Administration Building Renovation Move Project to the Justice Center Energy  
19          Recovery System project, as noted on the attached fiscal note which by reference is made a part hereof,  
20          and

21          BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy  
22          of this resolution to the Outagamie County Finance Director and the Outagamie County Acting Facilities  
23          Engineer.

24          Dated this \_\_\_\_ day of March, 2013

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Respectfully Submitted,  
PROPERTY, AIRPORT, RECREATION &  
ECONOMIC DEVELOPMENT COMMITTEE

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Dean Culbertson

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Mike Thomas

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Tanya Rabec

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Travis Thyssen

\_\_\_\_\_  
Joy Hagen

Duly and officially adopted by the County Board on: \_\_\_\_\_

Signed:

\_\_\_\_\_  
Board Chairperson

\_\_\_\_\_  
County Clerk

Approved: \_\_\_\_\_

Vetoed: \_\_\_\_\_

Signed:

\_\_\_\_\_  
County Executive

**OUTAGAMIE COUNTY FISCAL NOTE**

**INTRODUCTION:** This form must be attached to any resolution or ordinance which contains a spending or revenue proposal. The form should be completed by an individual within the department initiating the resolution or ordinance with assistance from the Financial Services Department. Contact the Finance Director (1674), Controller (1675) or Staff Accountant (1681) for assistance. Once completed, forward a copy of the form to the Financial Services Department for their review. Financial Services will forward a reviewed copy of the fiscal note to Legislative Services.

1. **Subject:** Request for budget adjustment for the Justice Center Heat Recovery Unit (Energy Recovery System)

2. **Description:** This section must be completed for all fiscal notes. Briefly and concisely describe the request. State assumptions used and discuss any current year and long-term fiscal impacts. (A separate attachment can be used)

The lowest qualified bid for the Justice Center Energy Recovery System came in at \$349,138. With a contingency component of 10%, this projects the total system to cost approximately \$384,000. The current budget for this 2013 project was \$334,000. This project is projected to reduce our utility consumption and cost, at the Justice Center, approximately \$25,000 annually, at today's cost. The \$25K has been removed from the 2013 Justice Center operating budget. In order to appropriate enough funds for the bid and contingency component, we are requesting a transfer of \$50,000 from the Administration Building Renovation Move Project (not the construction budget but the non-construction budget) to this project to complete it as required, allowing for continued reduction in our utility consumption and cost. The Administration Building Renovation Move Project is currently projected to be well under budget. Additionally, we are reviewing the availability of Focus on Energy funds, as they have reinstated some new programs this year, which may again include this project. If we receive Focus on Energy funding, that will reduce the net cost of this project.

**Current Year Budget Impact (Check one or more of the following boxes)**

Revenues                       Expenses (Cost)                       None

- 3. Is the specific cost or revenue included in the current year's budget?                      yes ( X )    no ( )    partially ( )
- 4. If the proposal requests additional spending, can the additional cost be absorbed within the current year's line item?                      yes ( )    no ( X )    n/a ( )
- 5. Is the proposal to accept additional revenues only?                      yes ( )    no ( X )
- 6. Does this request modify/adjust the current year budget?                      yes ( X )    no ( )  
If no, skip to question 8 below.

7. Detail current year budget changes. Please list cost center name, line item, account number and either the increase or decrease amount. (Please note that all budget adjustments must balance. For example, an increase in an expenditure account must be offset by a decrease in another expenditure account or the contingency fund or an increase in a revenue account or other funding sources such as fund balance applied.)

COST CENTER NAME	LINE ITEM (i.e. Salaries, Supplies, Etc.)	ACCOUNT NUMBER INCLUDING COST CENTER (i.e. 1004100.5100, 1004100.5400, etc.)	INCREASE (DECREASE) AMOUNT
JC Heat Recovery Unit	Capital Outlay	4450600.6000	50,000
Admin Building Move	Purchased Services	4430600.5500	(50,000)
budget - non construction			

**Annual and Long-Term Impact**

8. Is the above Increase/Decrease a nonrecurring one-time expense or revenue?                      yes ( X )    no ( )    n/a ( )

9. What is the anticipated annual and/or long-term cost or revenue impact?                      Annual Cost                      0  
Annual Revenue                      0

Fiscal Note Prepared by: Jerry Wittmann / Brian Massey

**For Financial Services purposes only**

Reviewed By: *BM*  
3/12/13

If expenditures are recorded in the financial system at a level of detail lower than the level 6 as shown above, indicate the specific account numbers and amounts below:  
Detail Expenditure Account Number                      Amount