

**MINUTES OF THE OUTAGAMIE COUNTY DRAINAGE BOARD  
SEPTEMBER 5, 2017**

MEMBERS PRESENT: Kramer, Van Eperen, Nettekoven, Van Asten  
MEMBERS ABSENT: Vander Heiden  
OTHERS PRESENT: Nancy Christensen, Administrative Assistant; Greg Baneck, Land Conservation Department; Harland Volkman, Town of Osborn; Paul Keune, Alan Cousineau, Robert Ziesemer, John Neumeier – City of Kaukauna

The Board meeting was called to order at 8:30 a.m. by President Kramer.

Minutes of August 1, 2017 – Van Asten moved, seconded by Nettekoven to approve the minutes as presented. Roll call: 3 aye, 0 nay, 2 absent. Motion carried.

**Public Comments**

Paul Keune, W2402 County Road J, owns property at J and Van's Road – during the annual inspection he spoke with Greg Baneck, LCD and Mike Van Asten regarding cleaning out the ditches by Section Line Road. Keune will maintain corridor after ditch is cleaned. Summer Intern Hickey did profile of area from Van's to CTH "S", stream history needs to be checked prior to ditch clean out. Approximately 2 miles of ditch needs to be cleaned out. No trees, but small area of brush. Hydric soils also needs to be checked.

LCD needs to be checked for hydric soils at: Emery to JJ, 47 and Broadway areas (no stream history), J and Van's Road.

Allen Cousineau, 5475 W. Edgewood Dr – the tile line by his driveway was jetted this spring. He was asking if there was any discussion on tile improvements or having maintenance done annually. There is no depth for a culvert. It was agreed that the line will be watched this winter and see if it should be jetted next fall. Owner will monitor the area and notify the Board if backup is occurring.

**LCD Report**

Baneck reported that a list of areas that were surveyed/profiled by Summer Intern Luke Hickey will be provided to the Board. Annual inspection reports will be finished this week. Weed spraying is continuing; more farmers providing water and night spraying can be done with the lights.

LCD was contacted by a resident on Casaloma Drive regarding holdup of project. They were told to contact the Town as to where they are with the engineered plan.

**Old Business**

**Wildenberg Estates Issue** – Houses were built very close to ditch. John Neumeir, City of Kaukauna, informed the Board that they are attaching an easement clause for ditch setback which will be found on title searches. It was noted that some of the lots may have trees planted, and they will be within the 20' corridor.

**Amberwood/Bentwood Estates** – Project plan was received from McMahon for the project. VanEperen and Kramer will check the area if any more trees need to be cut. The DB will proceed with the ditch clean out this fall (October) and stabilize the area. Grand Chute will need to re-stabilize the ditch when they are done with the Casaloma project.

**Center Valley District** – Nettekoven and Kramer met with Attorney Jelinski and property owner Richley. No additional communication has been received from Attorney Jelinski. On September 11 the DNR

representatives and Attorneys will do an on-site visit for the Chapter 30 permit. The on-site tour will start at the Center Valley Co-op location and go south to County Road S.

**Duck Creek Annexation** – Nettekoven, Randy Moes, and Scott Koehnke-DNR walked the ditch clean out area from Ballard Rd to Mullen Road. Scott said there was no problem with the ditch cleanout, just stay out of the wetland areas. Second visit was with Jim Smith; Randy Moes was there also. Mr. Smith was agreeable to have the trees cut and also contracted with Mr. Moes to have the woods harvested. All other property owners were in agreement with the ditch clean out and tree removal. The profile needs to be checked to end up with the appropriate elevation at Ballard Road. Property owners were concerned with the size of the pipes currently in there. This will be checked when the project is being worked on and Jeremy Freund will also take a look at it.

**Senate Bill 653** – no further action to date on the proposed legislation

**Kramer Farm Real Estate LLC, Center Valley Road, combining 2 parcels for assessment calculation charges** - Van Asten moved, seconded by Nettekoven to approve Kramer Farm Real Estate LLC consolidation of parcels. Roll call: 3 aye – Nettekoven, Van Asten, Van Eperen; Nay – 0; Abstain – 1 - Kramer. Motion carried.

### **Annual Meeting Schedule**

Posts cards to property owners will be sent within the next 2 weeks.

Concerns of each district were discussed that may be brought up during the annual meetings. Tile blow-outs need to be addressed which are marked on the annual reports.

### **New Business**

Notification to property owners of projects/work to be performed – Nettekoven stated a map showing the drain ditch to be cleaned out needs to be included with the notice. Christensen suggested sending postcards along with first notice. If property owner does not return postcard, a certified letter could then be sent if the property owner was not responding. The board concurred to try sending the postcards and maps with the first notice and see what the response is.

Next meeting will be Tuesday, October 3, 2017

Van Asten moved, seconded by Van Eperen to adjourn at 10:37 a.m.

Respectfully submitted,

Nancy J. Christensen  
Administrative Assistant