MEMBERS PRESENT: Jerry Iverson, Chairperson; Patrick Meyer, Secretary; Veronica Flower; Keith Suprise; Richard Gosse; *Cathy Spears; *Marcia Trentlage; and *Valerie Dreier

MEMBERS EXCUSED: Barney Lemanski, Vice-Chairperson; Kevin Behnke; and Barb Thiel

OTHERS PRESENT: Rosemary Davis, Director; John Rathman, Deputy Director; Kay Herrling, Fiscal Manager; Janet Schmidt, Accounting Systems Supervisor; *Bonne Elias Planner, Aging Services Supervisor; *Mary Dorn, Public Health Manager and Officer; and Jenni Herrick, Office Supervisor

*Attended a portion of the meeting.

Jerry Iverson called the meeting to order at 4:00 p.m.

REVIEW OF 7/28/15 MINUTES: MOTION – Patrick Meyer moved approval of the 7/28/15 minutes. Seconded by Keith Suprise. Richard Gosse and Marcia Trentlage abstained. (4 ayes; 0 nays; 2 abstentions). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS: None

2016-2018 COUNTY PLAN ON AGING – REVIEW AND APPROVAL: Jerry Iverson introduced Bonne Elias Planner, supervisor with Aging Services, to discuss the 2016-2018 County Plan on Aging. Bonne Elias Planner thanked the board for allowing her to present the plan and indicated it is the responsibility of Outagamie County to produce the County Plan on Aging every 3 years. The state directs the formatting of goals and activities, and Bonne Elias Planner, as the author, puts together contacts and information that support the services provided with the $600,000 of federal and state funding from the Older Americans Act. The Older Americans Act serves residents 60 years of age and older and family caregivers.

Listening sessions with the public are required for feedback. This input was used to create the “Local Priority Issues” list in Appendix 11.3 of the plan. These issues are the driving force on what is occurring in Outagamie County and where funding is allocated.

Bonne Elias Planner mentioned the Aging and Long Term Support Advisory Committee has reviewed and approved the plan, and after the Health and Human Services Board has approved the plan, it will go to the County Board for review and approval and then submitted to the regional office. Richard Gosse felt the plan was very thorough, and the other board members agreed.
Jerry Iverson highlighted an interesting statistic from the plan that indicates “78% of older persons 65+ years and older have some limitation in self-care or household activity ability. Older people and caregivers need more support to handle the growing complexities of arranging for and providing long term care and support and what can be frequent transitions. Family caregiving is the foundation for support, however, this will become less available due to caregiver demographics. We have to improve support for family caregivers and keep them involved with caring for our aging and disability population.” Jerry Iverson indicated he did not see support of guardians mentioned. Bonne Elias Planner explained preliminary discussions are occurring regarding the work that is being done with guardianships. This is not addressed in the plan at this time, as data is not available. Bonne Elias Planner pointed out that guardianship support was listed as a priority issue in the plan.

Jerry Iverson wondered the extent that Outagamie County is working with The United Way and The Community Foundation on development of programs to provide for the aging population. Bonne Elias Planner noted that Tom Stratton, Aging and Long-Term Support Manager, is a member of the United Way Allocation Committee and Bonne is involved in the NeighborCare initiative with Brown County and Winnebago County. Bonne is also a part of the Outagamie County Caregiver Coalition, where there is an array of service providers who support the programming and activities provided. It is the collaborations and the partnerships that help keep people off of publicly funded programs, but a lot of work still needs to be done.

John Rathman asked if Bonne Elias Planner could explain the Reach federal grant. The grant is through the Roslyn Carter Foundation and is to support caregivers who are caring for loved ones with Alzheimer’s or other related dementia. Bonne Elias Planner is on the Executive Coordinating Committee of the Fox Valley Memory Project. The Reach project has been awarded to Mosaic Family Health. Beth Belmore is the chair of the Fox Valley Memory Project, and Bonne Elias Planner and Beth Belmore have discussed creating a partnership with Beth, as a social worker for the clinic, and an ADRC staff person who will make home visits to help with caregiving resources. This will not be an exchange of funds, but will help provide the caregiver support that is so needed, especially in the world of dementia which is a strong initiative in this state. Bonne explained that all of the focus areas in the plan, other than priority, are directives by the state.

Jerry Iverson encouraged Board members to attend the Aging and Long Term Support meetings, which meets the 2nd Monday of every month at 2:00 p.m., to learn about the different collaborations with organizations and to increase awareness of the need to support the aging population, as there is not a lot of emphasis from the State on allocation of funding. Bonne Elias Planner noted that the County is working with the resources available. The Nutrition Program is fortunate to receive an annual donation from a trust, which is a great contribution. Jerry Iverson indicated the Community Foundation has many available resources and should continue to be informed of the County’s different programs and the need for assistance. This allows for organizations to be informed of current issues and thus are able to guide people who want to help in the right direction.
Bonne Elias Planner provided board members with a handout regarding the 2016 Aging and Disability Resource Center (ADRC) funding requests that provides an explanation of the services that are provided. The handout shows that the County is allocating funding for some services that the public deemed were priority issues.

Marcia Trentlage acknowledged the efforts put into the meals provided by the Home Delivered Meal Service and appreciates that the program is exploring the idea of frozen meals, as this will reduce some of the transportation needs. Bonne Elias Planner explained that the County is working with Canteen, who is the main provider for the Nutrition Program, and Bonne Elias Planner had the opportunity to sample some of the frozen meals. Marcia Trentlage suggested the possibility of providing funds for consumers who may not have a microwave. Bonne Elias Planner indicated the program already has one referral for a consumer who does not use a microwave, and a home assessment will be completed to determine how the County can help. Bonne Elias Planner noted that there is an explanation of the frozen meal plan in the 2016-2018 County Plan on Aging.

Keith Suprise asked who makes the meals. Bonne Elias Planner indicated Canteen contracts with Sun Meadow in Florida, as Canteen does not have the equipment to properly freeze the meals. Canteen has tried several vendors and are very pleased with the product from Sun Meadow. Bonne Elias Planner also explained that Winnebago County uses the frozen meals from Canteen and have also been very pleased. The suggestion was made to visit one of the meal sites and also to sample the frozen meals. Board Members can contact Bonne Elias Planner to arrange this.

Jerry Iverson thanked Bonne Elias Planner for her efforts in creating the 2016-2018 County Plan on Aging.

MOTION – Marcia Trentlage moved approval of the 2016-2018 County Plan on Aging. Seconded by Richard Gosse. (6 ayes; 0 nays). Motion carried unanimously.

PUBLIC HEALTH LEVEL III STATE CERTIFICATION: Jerry Iverson received a letter from the State of Wisconsin Public Health Division indicating Outagamie County passed certification with flying colors. Jerry Iverson introduced Public Health Manager Mary Dorn, who is in attendance to answer any questions regarding the certification and to inform the board regarding the next step in the process. Outagamie County will be awarded Level III certification, which is the highest level that can be achieved. The state will award the Public Health Division with a plaque at a meeting of the County’s choosing.

Marcia Trentlage noted that she was able to attend the certification review meetings and would like the plaque to be awarded at a County Board Meeting, so board members are aware of the hard work that was done to achieve Level III certification. Marcia also indicated that all County Board supervisors should take the opportunity to serve on the Health and Human Services Board, so they understand the enormous amount of services that are provided to the community.
Mary Dorn received a standing ovation from Board members and others in attendance for the work done to achieve Level III certification.

**MOTION** – Marcia Trentlage moved approval of the Level III certification plaque to be awarded at the County Board level. Seconded by Keith Suprise. (6 ayes; 0 nays). Motion carried.

Mary Dorn indicated Public Health staff and supervisors should also be recognized for their hard work in obtaining the Level III certification, as they do the everyday work and deserve credit for how well the County did in the review. Marcia Trentlage asked how staff should be properly thanked. Mary Dorn indicated there is a benefit in including staff in the award presentation. Mary Dorn suggested the possibility of a presentation at a Public Health Division meeting.

**MOTION** – Keith Suprise moved approval for recognition by the Health and Human Services Board of the work done by the Public Health Division to obtain Level III certification. Seconded by Veronica Flower. (6 ayes; 0 nays). Motion carried.

Jerry Iverson recommended the County Executive and Rosemary Davis notify the public of the Level III certification through a press release.

Marcia Trentlage proposed the Health and Human Services board could sign a congratulatory letter to the Public Health Division that could be shared with staff. Jerry Iverson advised that Linda Rasmussen could coordinate this with Mary Dorn.

Keith Suprise, Marcia Trentlage, and Helen Nagler were thanked for attending the Level III certification meetings.

**DHHS BUDGET ADJUSTMENTS:** Kay Herrling, Fiscal Manager, provided board members with the updated 2016 Budget Adjustments document for review.

**Updated Information:**

Item 1 reflects removal of funding for tuition reimbursement in Children, Youth, and Families for one individual who will not currently be pursuing further education.

Item 2 reflects a $45,000 increase in funding for temporary employment in the Children, Youth, and Families Division. The division will have eight staff on Family Medical Leave during the same period of time. Four limited term employee (LTE) social workers and two LTE home consultants will be hired for a 6-month period with staggered start and end dates.

Item 3 is a reduction of $93,469 in revenue as the State GPR funding that was provided in 2014 and 2015 is not available in the 2016 contract.
Item 4 is a $19,000 reduction in regards to office equipment and supplies. Kathy Watters determined this could be purchased with surplus 2015 funds.

Item 5 is an increase of $73,931 for MIS charges. This reflects the actual fees for 2016 provided by MIS. A $50,000 increase in levy allowance was provided by the County Executive.

Item 6 is a reduction of $30,991 in Capital Outlay, as Kathy Watters will purchase these items with 2015 surplus funds.

Item 7 is an increase in the Management and Support Salary and Fringe line item based on a five-year average of retirement payouts. This item was reversed on page 2 under item 17-new of the Budget Adjustment document. Patrick Meyer asked if the payout is for sick days. Kay Herrling clarified it is for vacation and accrual.

Items 8, 9, and 10 reflect the Youth and Family Services Brighter Futures and Early Intervention grants. Mark Mertens is working to implement an evidence based family program. When the budget was originally created, Lutheran Social Services had submitted a proposal to develop the program at a significant cost. Since that time, the model of the program has changed and this created a significant savings. The cost in these items is what the plan requires for funding.

Item 11 reflects an adjustment to guardianship costs in the Development Disability Services Cost Center. The 2016 budget will be adjusted to reflect the 2015 expense plus a growth factor of 30 percent. This is a combination of population growth, as well as cost per service growth.

Item 12 is a revenue adjustment regarding income maintenance overmatch. This item increases the revenue.

Item 13 is an increase in revenue for MA-Crisis in the Mental Health Division based on the current projection.

Item 14 reflects an increase in Outpatient revenues based on 2015 projections. Staff productivity has increased, which has created a significant increase in revenues.

Item 15 reflects the same concept as Item 14 but is driven by the two vacant clinical psychologist positions. As announced at the last board meeting, one of those positions has been filled. A calculation was done to determine a conservative number of what the revenue yielded would be.

Item 16 is an adjustment in Rent Subsidies due to a decrease in the three year average of 2013-2015.
Item 17 is in regards to supportive services for adults. A variance factor was included when the budget was prepared. This item reverses that cut; however, Item 25b on the top of page 3, reinstates the variance factor.

Administrative Adjustments:

Item 17 is a reduction in funding of the Partnership Community Health Center, as the needs request has been reduced from $18,000 to $5,000 to make the increase consistent with other grant increases.

Item 18 is an across the board reduction to the travel and training funds in all divisions by 10 percent based on the average variances from a multi-year period.

Item 18a-New is funding for enhancing the on-call system. A decision has not been made on how this will occur.

Item 18b-New is to unfund one vacant full-time Community Support Specialist position that is attached to the Comprehensive Community Services program. This position has not been filled since 2008.

Item 18c-New is an adjustment in the funding for residential. There are currently two high needs individuals awaiting placement in the community. Staff is trying to determine how to achieve the needs of the consumers with the available funding.

Keith Suprise asked if the rate for residential is currently $601 and will increase to $1,500. Kay Herrling clarified that currently there are two individuals placed at Winnebago Mental Health Institute, which has a gross cost of approximately $1,100 per day. A community agency provided a quote for services for one individual at a rate of $1,500. Mental Health staff have been working with a different provider who may be able to provide services at an average of $601 per day per person.

Low Risk:

Items 18, 19, and 20 are in regards to Children’s Long Term Support. Using a 5-year history, variances were reviewed and it was determined there was a significant savings on expenditures, so these factors were implemented. This is not a reduction in services.

Item 20-New is a reduction to reflect the 3-year average (2013-2015) for supported living services for children in Comprehensive Community Services.

Moderate Risk:

Item 21 is a reduction in the number of days contracted for Residential Care Centers in Children, Youth, and Families. The rate will increase to $472.61, but there will still be a savings of $160,554.
Item 22 is a reduction of Foster Care days in Children, Youth, and Families by 2018 days at the regular foster care rate of $35.31/day. This is based on a 5-year history.

Item 23 reflects a reduction of 55 days in State Institutions for the Aging and Long-Term Support Division. The original budget reflected a couple of longer term placements, which were anomalies.

Item 24 is an adjustment to the three year average (2013-2015) for Respite in Aging and Long-Term Support. This line item typically has a surplus.

Item 25 is in regard to Other Hospital Charges within Mental Health. This includes Fond du Lac Mental Health Center, St. Elizabeth, Brown County. This item is a reduction in the budget by 200 days to reflect the 2015 projection.

Item 25a-New is a further reduction of 45 contracted days with state institutions-Excel.

Jerry Iverson asked where Excel is located. Northern Center is in Chippewa Falls and Central Center is in Madison. Jerry Iverson asked for clarification on the types of cases. They are typically the severe developmental disability cases. Central Center also cares for medically involved cases.

Item 25b-New was referenced earlier and is a reversal back to where the original budget started.

Risk:

Item 26 reflects line items for Nursing Home Charges in Mental Health. The original budget allowed for 1 year of placement. There are currently no consumers using this item, so the 2016 budget will be reduced by half.

Item 27 is a reduction of 366 days in Foster Care in Youth and Family Services. Foster Care usage has been down, and this reduction still allows for 3 placements.

Item 28 is also a reduction of 183 days in Group Homes for Youth and Family Services. Group Home use has also been down.

Item 29 reduces the slots in Corrections for Youth and Family Services by ½ slot to 4.5 slots.

Item 29a and 29b-New makes adjustments due to utilization rates at Winnebago Mental Health Institute and Mendota Mental Health Institute. This is for both adults and children and is based on an average utilization from 2011 to 2014.
Service Change:

Item 30 is an increase in Salary and Fringe in Children, Youth, and Families. This will fund a vacant social worker position currently on the Table of Organization. This position will be used to implement a Grandparent Aide Program.

Rosemary Davis noted Health and Human Services currently has 62 active grandparents raising children. These grandparents need support or they could decide to no longer be caregivers, and that will lead to more out-of-home placements. Also the focus of the County is to find family members to care for children. Jerry Iverson asked if these grandparents are considered foster parents. Rosemary Davis indicated most are not certified as foster care; however, some may receive a $225 stipend for Kinship Care. Jerry Iverson asked for clarification on the social worker position. The position would support the Grandparent Aide Program in helping the consumers find assistance for things such as respite or transportation. There would be a lot of case management and support for these grandparents. Val Dreier wondered how many of the 62 families are in poverty. Rosemary Davis explained that information has not been researched yet, but will be looked at as the program is being developed. Kay Herrling explained that even if the families were paid foster care providers, the maximum funding they could receive is $2,000 a month. Rosemary Davis will provide more detail regarding the program and the social worker position as it is developed.

Items 31, 33, 34, 35, 36, and 37 are client specific adjustments to funds for children in Comprehensive Community Services or who are anticipated to be enrolled in Comprehensive Community Services. This is also a clean-up of the budget for clients who are no longer interested, eligible, or are closing out of services.

Item 32 is an increase in the crisis diversion at the LSS Eastwood Crisis Facility to provide two person coverage 24/7.

Items 38, 39, and 40 are adjustments in Youth Aids based on specific individuals transferring to another program or an adjustment in the level of services based on available information.

Jerry Iverson asked if the same types of high risks are being taken with this budget as was done last year. Rosemary Davis does not feel this, as many of the adjustments are due to averages and revenue sources. Also, money is shifted within the budget during the year to cover deficits.

Kay Herrling mentioned that there is currently a 1.6 million surplus in the 2015 budget, which may help in easing some of the anxiety that was felt last year. Jerry Iverson suggested some key points as to why there is a surplus should be highlighted for the Health and Human Services Board and County Board if the question arises. John Rathman noted that revenues have been better than expected and it is hoped that the state can sustain this.
The hope is also that clients can stay insured, as may now be a 4-year maximum for childless adults on Medicaid. It is unsure if this time limit will be retroactive.

Keith Suprise asked if more people will be receiving insurance. John Rathman indicated open enrollment starts in November. To date, only 1/3 of uninsured consumers statewide have been reached. Cathy Spears noted that many young adults would rather gamble and pay the fine to the government than the health insurance premiums. Patrick Meyer noted that the cost goes up significantly when there is a hold out.

Cathy Spears asked if any of the surplus money can be rolled over to 2016. Kay Herrling explained that if there is an open purchase order from 2015 and the equipment has not yet come in, 2015 funds can be rolled over to 2016. There is also some TCM Project money that may be carried over, but everything else goes back into the general fund. Cathy Spears questioned if the surplus money could be used to increase wages for a position or offer a signing bonus or an extra week of vacation in order to remain competitive. Kay Herrling indicated that money can be used in current budget year but cannot be forwarded. Jerry Iverson explained that the surplus comes back to help the County overall with levy adjustments as well as funding for other parts of the County.

Rosemary Davis indicated the number of staff position requests is another positive factor regarding the budget. Patrick Meyer asked if there were places to put new workers. Cathy Spears thought there may be something close to tap into. Jerry Iverson noted there are still projected staff needs.

Jerry Iverson thanked Kay Herrling for the outstanding work in providing good detail on the 2016 budget adjustments.

Rosemary Davis provided a handout of the 2016 position requests for board members recommendations.

**MOTION** – Keith Suprise moved approval of the consolidation of two part-time Crisis Phone Worker positions into one full-time position. Seconded by Cathy Spears. (7 ayes; 0 nays). Motion carried unanimously.

**MOTION** – Cathy Spears moved approval of the Community Health Educator position in Public Health. Seconded by Patrick Meyer. (7 ayes; 0 nays). Motion carried unanimously.

Cathy Spears asked if the Community Health Educator is an entry level position or if the County is looking for someone with experience. Rosemary Davis indicated the hope is to hire someone with experience. Kay Herrling explained the salary is based on Step 2; someone with experience but not an expert. Cathy Spears indicated the health systems field is very competitive and the salary range may need to be reconsidered in order to hire a qualified candidate. Kay Herrling explained that Mary Dorn recommended the salary range.
MOTION – Cathy Spears moved approval of the part-time Nutritionist position in WIC/Maternal Child Health. Seconded by Patrick Meyer. (7 ayes; 0 nays). Motion carried unanimously.

MOTION – Keith Suprise moved approval of the part-time Human Services Specialist (Volunteer Coordinator) position in Aging and Long-Term Support. Seconded by Cathy Spears. (7 ayes; 0 nays). Motion carried unanimously.

MOTION – Patrick Meyer moved approval of the Senior Clerk Typist position in Management and Support. Seconded by Valerie Dreier. (7 ayes; 0 nays). Motion carried unanimously.

MOTION – Patrick Meyer moved approval of the modification of classification to two Social Worker positions and four Intake Worker positions to better reflect responsibilities in Youth and Family Services. Seconded by Veronica Flower. (7 ayes; 0 nays). Motion carried unanimously.

These positions will be brought before the County Executive for review. Legislative Audit will then review the position requests in the October budget sessions and provide final recommendations.

MOTION – Keith Suprise moved approval of the 2016 Health and Human Services Budget, based on all budget modifications. Seconded by Cathy Spears. (7 ayes; 0 nays). Motion carried unanimously.

Keith Suprise complimented staff on doing a great job with the budget. Jerry Iverson noted staff are working really hard, with guidance from Rosemary Davis, John Rathman, Kay Herrling, and others, to ensure that files are documented in order to receive as much revenue as possible. Rosemary Davis agreed there has been a big focus on revenues and the results are starting to be seen. The Winnebago Mental Health Institute budget was used as an example. $100,000 of funding was cut due to the revenue that staff are bringing in and as staff become more experienced, the revenue will grow. If the Winnebago Mental Health budget is underfunded, the revenue could compensate for this.

Rosemary Davis mentioned when she started with Outagamie County, an average of 26 children and 28 adults were placed at Winnebago Mental Health. Jerry Iverson noted that at that time, there was a lot of youth placed in the juvenile facilities too. One of the reasons there is a space needs issue is in regards to the effort made to serve clients in the community rather than in out-of-home placement. These efforts are a benefit to the budget in major cost items but bring about the need for more staff. Patrick Meyer indicated more staff is still cheaper than placement in institutions.

SECURITY AND SPACE NEEDS UPDATE: Jerry Iverson noted the Property Committee is currently meeting regarding the security and space needs issue and board members are welcome to attend if the Health and Human Services Board meeting finishes early. Some
modifications have been made to the resolution that is being brought forward that will be
discussed in the Property Committee meeting and may be brought before the County Board.

Jerry Iverson explained the County Board is currently looking at Option D. Concurrently,
the County Board will determine the needs of the Sherriff’s Department and whether the
best option is to move the department from the downtown complex or maintain the
department downtown. One of the positives of moving the Sheriff’s Department from
downtown is this will free up more parking space, and it is possible that any new
constructed building may not need to be as large as originally thought. The downside is the
operational impact on cost.

Patrick Meyer stated the basic idea behind the resolution is to move things forward so this
issue can be included in the budget and completed in a timely fashion. It is obvious
something needs to be done, and in the meanwhile, the Board will continue to look at the
Sheriff’s Department and what is needed there.

Cathy Spears asked Rosemary Davis if she has had the opportunity to review Travis
Thyssen’s plan. Rosemary Davis indicated she has. Jerry Iverson indicated it does not solve
the problems of the Veterans Department. Rosemary Davis explained she believes the plan
recognizes there are interactions between different departments and Health and Human
Services cannot be moved off-site due to this involvement, unless other Departments are
moved also. However, Rosemary Davis shared the plan with Paul Farrell, Maintenance
Supervisor, and Paul noted some pretty critical, pricey pieces of the plan are missing.
Rosemary appreciated Travis Thyssen’s draft of another option because it seems Travis
Thyssen knows the security, office, and conference room needs, and he has an
understanding that the divisions need to be located close to each other. Rosemary believes
the Department needs to receive more attention to our space and security needs than what
is currently occurring.

Jerry Iverson noted there will be discussion regarding this issue at the County Board
tonight with the intention that the resolution (Option D) will be brought forward by the
Property Committee for a vote. Jerry Iverson also indicated the architect and engineer fees
need to be included in the 2016 budget to move this forward, and Rosemary Davis agreed.

DIRECTOR’S REPORT:

John Rathman provided board members with a handout regarding the major
transportation routes. The analysis is from 2014 data and includes the total rides for each
route, the expense, and the total passenger revenue and the amount that comes from the
85.21 allocation, the match amount, and who provides that match. The handout also
provides information on the State/Federal Transportation aide that Valley Transit receives
and shows a break down, rounded to the nearest dollar, of cost per ride and consumer
faire. Cathy Spears believes the consumer rate is higher than what is shown, and John
Rathman clarified the data is from 2014, and there was an increase in the 2015 fees. Tom Stratton was thanked for creating this document.

John Rathman explained that Sheboygan County has made a formal request to the State to transfer to the Capital Income Maintenance Consortium, which is based in Dane County, as of January 1, 2016. The state has given approval for the transfer. A meeting occurred yesterday to establish a preliminary timeline for what needs to transpire between now and January in order for the transfer to occur. The remaining nine counties are meeting to discuss which county will be the new lead agency and what needs to occur to designate a different lead agency, as Sheboygan County had been the lead for the last two years. Jerry Iverson asked if there is a financial impact with Sheboygan County leaving the consortium. John Rathman indicated an analysis was completed, and the net impact to capital is nothing for 2016. Jerry Iverson also asked the reason Sheboygan County is choosing to leave the consortium. John Rathman believes it is due to different philosophy. Sheboygan County would like to be part of a multi-county consortium where one county is in control of everything, instead of the shared services model. The Capital Consortium is a multi-county model.

Cathy Spears inquired if the Community Partnership Clinic lost the federal money being passed through. John Rathman indicated the federal money was restored for another two years. Reduction of the State funding will begin on July 1, 2016, and will be phased out over a 3-year period. Rosemary Davis indicated the restoration of the federal funding is the reason the budget request was reduced from $18,000 to $5,000. Cathy Spears wondered if the Community Partnership Clinic is charging to collect from insurance, and John Rathman noted they were the leader of this initiative and some of the work done by Outagamie County was modeled after the Community Partnership Clinic.

Rosemary Davis thanked the board members for their input and support.

Jerry Iverson asked if there is any objection to canceling the Health and Human Services Board meeting on August 25. There were no objections; therefore, the August 25, 2015, Health and Human Services Board meeting has been canceled.

**MOTION** – Keith Suprise moved adjourn. Seconded by Cathy Spears. (7 ayes; 0 nays). Motion carried.

The meeting adjourned at 5:40 p.m.

Respectfully submitted,

*Jennifer Herrick*

Jennifer Herrick
Office Supervisor